

Tender Form of "Photography & Videography of Convocation and Awarding Ceremony 2026, CODL, Uva Wellassa University"
UWU/NCB/R/26/02

- 1 Name of the Institute
- 2 Address -
.....
- 3 Telephone No/s -.....
- 4 Fax No/s-.....
- 5 E-mail Address-.....
- 6 Details of previous experiences in Photography of Convocations in National universities

University	Year & Date	Remarks

- 7 The Bidder should hand over a Photograph Album and a Service Certificate issued from the relevant university/ universities on providing satisfactory service for the previous convocations to the Deputy Bursar / Supplies.
- 8 Please provide prices for the following photographs and DVD etc.

No	Size of Photograph	Rates (Rs.)	
		Black & White	Colour
1	4" x 6"		
2	6" x 8"		
3	8" x 10"		
4	8" x 12"		
5	10" x 12"		
6	10" x 15"		
7	12" x 15"		
8	16" x 24"		

Other information of the Convocation:

- Venue – Uva Wellassa University
- Date – October 31, 2026
- Time –Session 1 :From 10.00 a.m. to 11.00 p.m.
–Session 2 :From 1.00 p.m. to 4.00 p.m.
- Number of graduates –420
- Successful bidder should coordinate with graduates and arrange photographs.
- Prices of the successful bidder will be notified for graduates and they will make the reservation.