

UVA WELLASSA UNIVERSITY

MINUTES OF PRE-BID MEETING

Supply, Delivery and Installation of UPS, Desktop Computers and Laptops for the Year 2026 – Uva Wellassa University - UWU/G/NCB/C/26/02

Date & Time	5 th October 2026 at 10.00 a.m.
Venue	Mini Board Room Uva Wellassa University

Present

Bid Evaluation Committee (BEC)

Name	Capacity
Dr.H.M.S.N.Ariyadasa	BEC Chairman
Mr.A.M.B.Rathnyaka	BEC Member
Mr.M.M.Sabras Ahamed	BEC Member
Mr. K.L. Gamini	Convener

Representatives of Bidders

Name	Company
Mr. T.M.T.Dushan	Leogys Com (Pvt) Ltd
Mr.T.Sajee	Office One (Pvt) Ltd

The Pre-Bid Meeting was held on 5th October 2026 at 10.00 a.m. to clarify matters relating to the Bidding Document for the above procurement. The representatives of the participating bidders raised several points concerning the technical specifications of Item No 2,3 and 4.

The Bid Evaluation Committee considered the matters raised by the bidders with reference to the requirements of the Bidding Document and the practical requirements of the University. Accordingly, BEC recommended the following amendments in the Bidding Documents.

Item No	Furniture Item	Specifications Ref.No	Specifications/ Features	Amendment / Clarification
2	Desktop Computer – Type 01	26	Operating System	• The Operating System specification is revised/clarified as follows: Genuine Microsoft Windows 11 Professional 64-bit OEM license, factory pre-installed and activated by the manufacturer. DOS/Free DOS systems with subsequently installed Windows license are not acceptable.
3	Desktop Computer – Type 02	28		• The Operating System specification is revised/clarified as follows: Genuine Microsoft Windows 11 Professional 64-bit OEM license, factory pre-installed and activated by the manufacturer. DOS/Free DOS systems with subsequently installed Windows license are not acceptable.
4	Laptop Computer	24		• The Operating System specification is revised/clarified as follows: Genuine Microsoft Windows 11 Professional 64-bit OEM license, factory pre-installed and activated by the manufacturer. DOS/Free DOS systems with subsequently installed Windows license are not acceptable.

All other terms, conditions, quantities and requirements of the Bidding Document UWU/G/NCB/C/26/02 that are not specifically amended above shall remain unchanged and shall continue to apply.



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Deputy Bursar,
Procurement Management Division,
Uva Wellassa University.