



**Uva Wellassa
University**

Procurement Notice

**Photography & Videography Services for the Convocation and
Awarding Ceremony 2026, CODL, Uva Wellassa University**

UWU/NCB/R/26/02

Take Pride in Contributing to the National Development

The Uva Wellassa University is setting new trends in Undergraduate, Speciality, Corporate as well as Continuing Education by focusing on value addition to the national resource base. The academic programs of the University have been carefully designed to bring up a new generation of graduates competent in creating value to their employers. You could also become a partner in this great national endeavor.

The "Convocation and Awarding Ceremony 2026, CODL" of the Uva Wellassa University of Sri Lanka has been scheduled to be held on 31st October, 2026 at Uva Wellassa University and bids for the Photography & Videography of this event are invited from the institutions those who have at least three attempts of satisfactory experience in Photography & Videography of any General Convocations.

Tender forms can be purchased during week days until 3.00 p.m. from 12/10/2026 to 23/10/2026 and until 12.30 p.m. on 26/10/2026 by submitting the receipt obtained upon a payment of Rs. 1000.00 to Shroff of the Uva Wellassa University or directly by depositing the cash to Bank of Ceylon A/C No. 3114820, along with a written request to the "Assistant Bursar (Supplies)". The bidder can also download the bidding documents from the university website <http://www.uwu.ac.lk/procurement/>. Those who are downloading the bidding documents, should submit the completed documents along with a Bank Draft drawn in favour of "Uva Wellassa University" for Rs. 1,000.00 as non-refundable fee or the payments could be made at any branch of the Bank of Ceylon to Uva Wellassa University, A/C No. 3114820. The cash receipt/ deposit slip should be attached with the bidding documents. The bidders can also examine the bidding documents free of charge from 12/10/2026 to 23/10/2026 during the office hours.

Duly completed bidding documents may either be sent by Registered Post addressed to "Assistant Bursar (Supplies), Uva Wellassa University, Passara Road, Badulla", or put in the Tender Box that is available at the Office of the Registrar to receive before 2.30 p.m. on 26/10/2026. The left hand top corner of the envelope containing the bidding document should be marked as "Photography & Videography of Convocation and Awarding Ceremony 2026, CODL, Uva Wellassa University". Bids will be opened immediately after closing of bids.

Further details could be obtained from Assistant Bursar (Supplies) on telephone no. 055-2226475.

Chairman
Procurement Committee
Uva Wellassa University
Badulla