

UVA WELLASSA UNIVERSITY
MINUTES OF THE PRE-BID MEETING

**SUPPLY, DELIVERY AND INSTALLATION OF LABORATORY EQUIPMENT FOR THE
DEPARTMENT OF BIOSYSTEMS TECHNOLOGY FOR THE YEAR 2026 – UWU/G/NCB/C/26/05**

Date & Time	18 th August 2026 at 02.00 a.m.
Venue	Mini Board Room, Bursar office, Uva Wellassa University

Present

Bid Evaluation Committee (BEC):

Name	Capacity
Dr. K.H.I.K. Hewavitharana	Chairman, Bid Evaluation Committee
Dr. PDS. Udayangani Kumari	Member, Bid Evaluation Committee
Mr. K.L.Gamini	Convener

Prospective Bidders / Suppliers:

Name	Company
Mr. R.D. Gamlathdeniya	ATA International (Pvt) Ltd
Mr. Subath	Micro Tech Biological (Pvt) Ltd
Mr. Amila Viraj	P & T trading (Pvt) Ltd
Mr. Prasad Jayaweera	Advanced lab Technologies (Pvt) Ltd
Mr. Upul Viraj	Research Instruments
Mr. Sameera Madushanka	Avon Pharmaceutical Chemicals (Pvt) Ltd

The meeting was held to provide clarifications to prospective bidders regarding the bidding document, technical specifications, quantities, qualification requirements, supporting documents, delivery, warranty and other relevant conditions of the procurement.

The Convener welcomed the members of the Bid Evaluation Committee and the representatives of the prospective bidders. The technical specifications and other requirements were discussed, and the prospective bidders were given an opportunity to raise questions and seek clarifications.

The prospective bidders requested an extension of the bidding period considering the upcoming long weekend, in order to allow sufficient time for the preparation and submission of bids. Accordingly, the bid submission deadline and bid opening date have been extended, and the revised bid opening date and time shall be **03rd September 2026 at 02.00 p.m.**

Based on the discussions, the following amendments and clarifications were agreed and incorporated into the amended bidding document:

Item No.	Description of Goods	Amendments
1	Hand-held Penetrometer	- Item name revised to “Hand-held Digital Penetrometer”. - Measuring range revised from 0.2–24 kg/cm² to “0.2–20 kg/cm² or more”. - Test method revised from “needles” to “needles or equivalent”.

2	Students Microscopes	- Optical system clarified to “UIS (Universal Infinity System) or equivalent”. - Illumination amended from “6V, 20W halogen bulb” to “6V, 20W halogen or 3W LED bulb”.
3	Chlorophyll meter	Measurement area requirement revised from fixed values (63.9 mm² / 19.6 mm²) to “Approximately 63.9 mm² (9 mm standard diameter), or equivalent suitable measurement area, with provision for measuring narrow leaves using an appropriate reducer or smaller measuring aperture”.
4	Carbo Coolers	Cooling capacity revised from “50–200 L/hour” to “50 L/hour or more”, to widen the range of acceptable models.
6	Homogenizer	New parameter added: Volume – 10 mL to 10 L.
14	Centrifuge, 50 ml Tabletop centrifuge	Rotor specification clarified: with speed of 10,000 rpm or above.
15	Magnetic stirrer with hot plate	- Overall dimensions requirement changed from a fixed size (400 x 450 x 190 mm) to “Specify” (bidder to state actual dimensions of the model offered). - Temperature range revised from “0°C to 500°C” to “RT 500°C”. - The quantity stated in the Price Schedule is 05 units and will remain unchanged. while the quantity shall be amended to 05 Nos. in the Specification Schedule.
13	Food Analysing Instruments	The item name is amended to “Food Analysing Instruments (Clevenger Apparatus – 03, Standard Laboratory Test Sieves Set – 01, Turbidity Analyzer – 01)”.
18	Ph Meter, Conductivity meter Balances and Laboratory Measuring items	The item name is amended to “PH Meter-01, Conductivity Meter-01, Balance-01 and Laboratory Measuring Items.”
22	3D Resin Printer	- The previous description, “3-in-One 3D Printer, Laser Cutter Machine and Resin 3D Printer,” is amended to “3D Resin Printer” in technical specification Price Schedule, List of Goods and Delivery Schedule - The relevant technical specification has been added to the amended bidding document.

The above amendments and clarifications shall be incorporated into the revised bidding document. The revised bidding document shall be read together with the original bidding document, and the amended provisions shall prevail over the corresponding provisions of the earlier document wherever amendments have been made.

All other terms and conditions of the bidding document shall remain unchanged.

There being no further matters to be discussed, the meeting concluded with thanks to the Chairman and Member of the Bid Evaluation Committee, the Convener and the representatives of the prospective bidders for their participation.

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**Deputy Bursar,
Procurement Management Division,
Uva Wellassa University.**