

UVA WELLASSA UNIVERSITY

PRE-BID MEETING MINUTES

SUPPLY, DELIVERY AND INSTALLATION OF LAB EQUIPMENT FOR FACULTY OF APPLIED SCIENCE FOR THE YEAR 2026 – UVA WELLASSA UNIVERSITY- UWU/G/NCB/C/26/04

Date & Time	18 th August 2026 at 10.00 a.m.
Venue	Board Room, CODL, Uva Wellassa University

Present

Procurement Entity :

Name	Capacity
Dr. R.M.T.C.B. Ekanayake	Chairman, Bid Evaluation Committee
Mr.W.A.P.P Christopher	Representative for the Department of Applied Earth Science
Dr. P.N.S. Kumara	Member, Bid Evaluation Committee
Dr. D.J. Kottehewa	Representative for the Department of Applied Earth Science
Mr. K.L.Gamini	Convener

Prospective Bidders / Suppliers:

Name	Company
Mr. R.D. Gamlathdeniya	ATA International (Pvt) Ltd
Mr. Subath	Micro Tech Biological (Pvt) Ltd
Mr. Upul Viraj	Research Instrument
Mr. Prasad Jayaweera	Advanced lab Technologies (Pvt) Ltd
Mr. Shan Kaluarachi	Analytical Instruments & Technologies (Pvt) Ltd
Mr. Sameera Madushanka	Avon Pharmaceutical Chemicals (Pvt) Ltd

The meeting was held to provide clarifications to prospective bidders regarding the bidding documents, technical specifications, qualification requirements and bid submission requirements for the procurement of laboratory equipment for the Faculty of Applied Science.

The prospective bidders requested an extension of the bidding period considering the upcoming long weekend in order to allow sufficient time for the preparation and submission of bids.

Accordingly, the bid submission deadline and bid opening date have been extended, and the revised bid opening date and time shall be **03rd September 2026 at 02.00 p.m**

The Bid Evaluation Committee reviewed the technical specifications of the 17 items in the Schedule of Requirements. The following amendments and clarifications were agreed at the meeting:

Following Amendments Agreed at the Pre-Bid Meeting

Item	Description	Amendment
1	High-performance Ion Chromatograph	The name of Item No. 01 is amended from “ Ion Chromatograph ” to “ High-Performance Ion Chromatograph (HPIC) ”. The entire technical specification of Item No. 01 is replaced in full with the revised technical specification included in the amended bidding document. Accordingly, the amended specification shall prevail over the previous specification for Item No. 01
4	MIG Welding Plant	CO ₂ gas must be supplied with a regulator and a cylinder of 50 Ltr or above .
5	Heating Mantle	The mantle should be suitable for a round bottom flask . Temperature range: Room Temperature to 400°C .

6	Incubator	Capacity should be 60 Ltr or above , with at least two shelves . Each shelf should support 10–15 kg or more .
7	PCR Machine	Brand should have at least 10 years of satisfactory sales experience in Sri Lanka or internationally. The model should be recently introduced to the market, and spare parts/accessories should be available for at least 5 years .
10	Plasma Cutter	Cutting capacity should be 25 mm or above .
11	Power Supply	Dual-channel output is required.
12	Spherometer	Least count shall be 0.01 mm .
13	Multimeter	The AC voltage measurement range shall be up to 700 V .
14	Vernier Caliper	Least count is corrected to 0.05 mm .
17	Benchtop pH & Conductivity Meter	The water resistance rating shall be IP54 or better , and the required electrode shall be a conductivity electrode .

The above amendments and clarifications shall be incorporated into the amended bidding document. The amended bidding document shall be read together with the original bidding document, and the amended provisions shall prevail in the event of any inconsistency.

All other terms and conditions of the bidding document shall remain unchanged.

The meeting concluded with thanks to the Chairman, members of the Bid Evaluation Committee and the representatives of the prospective bidders for their participation.

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Deputy Bursar,
Procurement Management Division,
Uva Wellassa University.