

7th August 2026



Minutes of the Pre-Bid meeting of the Supply of Manpower service to the Uva Wellassa University of Sri Lanka held on 4th August 2026 at 11.00am at the Mini Boardroom, Financial Administration Building, Uva Wellassa University of Sri Lanka

Present

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| 1. Mr. K.M.C.U. Champika | Senior Assistant Registrar/ General
Administration Division |
| 2. Mr. R.G.B.K. Gamage | Landscape Supervisor |

Representatives

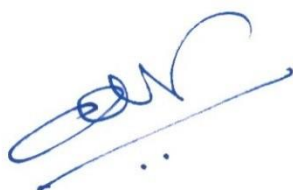
1. Tasma International Manpower Services (Pvt) Ltd
2. KYS Cleaning Service (Pvt) Ltd

Decisions Taken at the Pre-Bid Meeting

1. **Separate worker categories for Mason and Welder**, with a quantity of one (01) each, shall be included in the Price Schedule.
2. The worker categories of **Carpenter, Plumber, Mason, Welder, Technical Officer and Laboratory Attendant** shall be grouped under a single category titled “**Skilled Labour Category.**” The minimum wages applicable to this category shall be aligned with the relevant **BSR Rates 2026 – First Half, issued by the Uva Province.**
3. The worker categories of **Supervisor, Heavy Vehicle Driver, Management Assistant, and Multimedia Projector Operator** shall be grouped under a single category titled “**Semi-Skilled Labour Category.**” The minimum wages applicable to this category shall be aligned with the **Semi-Skilled Labour rate specified in the BSR Rates 2026 – First Half, issued by the Uva Province.**
4. All other worker categories shall be grouped under a single category titled “**Unskilled Labour Category.**” The minimum wages applicable to this category shall be in accordance with the **National Minimum Wage of Workers (Amendment) Acts and relevant Wages Board Ordinance/ Gazettes.**
5. **Wage calculation sheets for each labour category** shall be submitted along with the bidding documents.
6. Interested bidders shall use the **revised procurement documents** for the preparation and submission of their bids.
7. The prices for **equipment, chemicals, and other consumable items** required for providing the manpower service and supplied by the bidder shall be indicated **separately in the Price Schedule.**

8. A sample method of calculation of the minimum wage based on the **BSR Rates 2026 – First Half, issued by the Uva Province**, shall be provided as part of the revised procurement documents for the guidance of bidders.

Labour Category	Rate with VAT (all inclusive - As indicated in BSR)	Rate Without VAT (all inclusive)
	A	B
		$A/118*100$
XXXXXX	2,000.00	1,694.92



Senior Assistant Registrar
General Administration Division