

7th August 2026

Minutes of the Pre-Bid meeting of the Provision of the Security Service to the Uva Wellassa University of Sri Lanka held on 6th August 2026 at 11.00am at the Board Room, Administration Building, Uva Wellassa University of Sri Lanka

Present

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| 1. Professor Wasantha Senevirathne | Chairmen of the BEC |
| 2. Dr. M.A.R.L. Samaraweera | Member/ BEC |
| 3. Ms. Ishara Chamariee | Member/ BEC |
| 4. Mr. K.M.C.U. Champika | Senior Assistant Registrar/ General Administration Division |
| 5. Mr. S. Randeniya | Security Inspector/ UWU |

Representatives

1. Rakna Arakshaka Lanka Ltd
2. KYS Security Service (Pvt) Ltd
3. Reliable and Alert Security Services
4. Suraksha Security Services
5. Classic Venture Security (Pvt) Ltd

Decisions Taken at the Pre-Bid Meeting:

1. A visiting officer from the Head Office should visit the University at least once a month to discuss critical matters with the University Security Inspectors.
2. Action plan of training programs intended for the security staff must be submitted the successful bidder before signing the contract agreement.
3. **Vehicle Requirement** included in the bidding document has revised as follows.
 - The selected bidder shall provide a **minimum 7-seater Van or an equivalent suitable minimum three-door vehicle** throughout the contract period. The cost of the vehicle, driver, and fuel shall be borne by the supplier. The estimated monthly running distance is **1,000 km**.
 - The vehicle shall be used by the University's Security Officers for special visits to hostels and for official duties within the University premises, as and when required.
 - All costs associated with providing and operating the vehicle, including the cost of the vehicle, driver, and fuel, shall be included under the no. (f) in the **Price and Activity Schedule**.
 - Cost per additional 1 km exceeding 1,000 km per month should be indicated in the no. (l) in the **Price & Activity Schedule**.
4. Any increase or decrease in the cost of the vehicle service provided by the successful bidder may be considered based on changes in fuel prices, subject to mutual agreement between both parties.
5. The successful bidder shall provide a motorbike for carrying out security patrols within the University premises.
6. Requests for changes to the maximum age limit prescribed for security personnel may be considered by the University on a case-by-case basis, subject to the applicable rules and requirements.



Senior Assistant Registrar
General Administration Division