



Uva Wellassa University of Sri Lanka

GRIEVANCE FORM FOR PROSPECTIVE GRADUANDS

Important Notice: This form should be used only to report omissions, discrepancies, or other concerns relating to the published Lists of Prospective Graduands for the 15th General Convocation. The completed form, together with supporting documents (if applicable), should be emailed to grievance.exam@uwu.ac.lk on or before **12.00 noon on 05 June 2026**.

A. PERSONAL DETAILS

1. Full Name : _____
2. Registration Number: _____
3. National Identity Card (NIC) Number: _____
4. Degree Programme: _____
5. Faculty: _____
6. Mobile Number: _____
7. Email Address: _____

B. DETAILS OF GRIEVANCE

Please indicate the nature of your grievance (✓):

- Name not included in the published list
- Incorrect classification
- Other (Please specify)

E. DECLARATION

I hereby certify that the information provided in this form is true, complete, and accurate to the best of my knowledge. I understand that the University may require additional information or supporting documentation in order to consider my request.

I further acknowledge that the University will examine my request in accordance with its rules, regulations, policies, and records, and that the decision of the University regarding this request shall be final and binding. I agree to abide by and accept the decision made by the University.

Signature: _____

Date: _____

FOR OFFICIAL USE ONLY

Date Received: _____

Reference No.: _____

Action Taken:

Officer Handling the Request:

Recommendation:

Accepted

Rejected

Further Information Required

Remarks:

Authorized Officer:

Name: _____

Designation: _____

Signature: _____

Date: _____