

**UVA WELASSA UNIVERSITY  
PASSARA ROAD  
BADULLA**

**INVITATION FOR BIDS  
FOR  
IMPROVEMENT TO THE STORM WATER  
DRAINAGE SYSTEM NEAR THE  
CATTELYA HOSTEL  
(UWU/CW/NS/26/01)**

## **BID DOCUMENT**

**Bidder's Name** : .....

**Address** : .....

.....

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## Invitation for Bids (IFB)

Vice Chancellor  
Uva Wellassa University,  
Passara Road,  
Badulla

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### **IMPROVEMENT TO THE STORM WATER DRAINAGE SYSTEM NEAR THE CATTELYA HOSTEL**

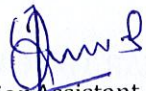
**Contract No: - UWU/CW/NS/26/01**

The **Chairman, Department Procurement Committee**, on behalf of the Uva Wellassa University, invites sealed bids from eligible and qualified bidders for **Improvement to the storm water drainage system near the Cattelya hostel**

Scope of work includes Civil Works. Contract period is **45 Days**.

1. Bidding will be conducted through **National Competitive Bidding** Procedure.
2. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the **CIDA C9 or above in Building**.
3. Interested bidders may obtain further information from **Senior Assistant Registrar / Capital works Division of Uva Wellassa University, Badulla** and inspect the bidding documents at the address given below from **9.00 AM to 4.00 PM on Weekdays except public holidays**
4. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the **Senior Assistant Registrar / Capital Works Division** from **21<sup>st</sup> May 2026 to 10<sup>th</sup> June 2026** during 09.00 am to 03.00pm upon payment of a non-refundable fee of Rs. **500.00**. The method of payment will be in **cash deposited to Shroff counter of Uva Wellassa University**
5. Bids shall be delivered to the address below on or before **11.00 a.m. on 11<sup>th</sup> June 2026**. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.
6. All bids shall be accompanied by a **valid bid bond of Rs. 20,000 from a bank approved by the Central Bank of Sri Lanka or cash deposit to the University Shroff counter will also be accepted**. (Bidder shall submit the original insurance bond or /original receipt received from Shroff counter)

7. **Bids Shall be Valid up to 10<sup>th</sup> September 2026.**
8. **Condition of Contract – SBD III Volume I Second edition January 2007 and proceeding amendments**
9. A pre bid meeting and site visit is scheduled to be held **at 10.00 am on 02<sup>nd</sup> June 2026** at the **Maintenance Office** of the university.



Senior Assistant Registrar  
Capital Works Division

Fax:-0552226441

Tel :-0553050847

**FORM OF BID**  
**IMPROVEMENT TO THE STORM WATER DRAINAGE SYSTEM NEAR THE CATTELYA  
 HOSTEL**

**Contract No: - UWU/CW/NS/26/01**

Uva Wellassa University  
 Passara Road  
 Badulla

Sir,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees ..... (LKR .....) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this ..... day of ..... 20.... in the capacity of ..... duly authorized to sign  
 tenders for and on behalf of .....  
 (IN BLOCK CAPITALS)

Signature : .....

Address : .....

Witness : .....

## Qualification Information

(to be completed by the bidder and submitted with the Bid)

	Eligibility Requirement	Bidder's Qualification	
<b>Registration</b>			
Registration number	CIDA		
Grade	C9 or above in Building		
Expiry Date	Specify if any		
<b>Backlisted Contractors</b>			
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No	
IF yes provide details			
<b>VAT Registration Number</b>			
<b>Construction Program</b>	(attach as annex)		
<b>Legal status</b>	Public company/Private Company/Partnership/Sole proprietor		
	Eligibility Requirement	Bidder's Qualification	
<b>Qualification and experience of key staff</b>	Category, Experience and Qualifications (Insert requirement)*	Required Nos.*	Proposed by bidder (Name, experience and Qualifications)
	<b>1 Technical Officer</b>	<b>01</b>	
	2		
	3		
<b>List other information required</b>			
<b>Past Experience</b>	<b>Attach relevant copies referring with the past experiences in similar contract of similar size is must, otherwise the bid will be rejected.</b>		

Signature of the Bidder : .....

**FORM OF BID SECURITY**

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]  
----- [insert issuing agency's name, and address of issuing branch or office]

**Beneficiary:** Vice Chancellor, Uva Wellassa University, Passara Road, Badulla  
**Date:** ----- [insert (by issuing agency) date]

**BID GUARANTEE No.:** ----- [insert (by issuing agency) number]

We have been informed that ----- [insert (by issuing agency) name of the bidder] (hereinafter called "the bidder") has submitted to you its bid dated ----- [insert (by issuing agency) date] (hereinafter called "the Bid") for the execution of **[Improvement To The Storm Water Drainage System Near The Cattelya Hostel]** under Invitation for Bids No. **UWU/CW/NS/26/01**

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to -----  
--- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

\_\_\_\_\_  
[signature(s) of authorized representative(s)]

**FORM OF BID SECURING DECLARATION**

*[If required, the Bidder shall fill in this form in accordance with the instructions indicated in brackets; \* delete as appropriate]*

Name of contract ----- *[insert name by PE]*

Contract Identification N<sup>o</sup>: -----*[insert number by PE]*

Invitation for Bid No.: ----- *[insert number by PE]*

To: ----- *[insert the name of the Employer preferably PE to fill before issuing the bidding document]*

I/We, the undersigned, declare that:

1. I/We understand that, according to instructions to bidders (hereinafter “the ITB”), bids must be supported by a bid-securing declaration;
2. I/We\* accept that we shall be suspended from being eligible for contract award in any contract where bids have being invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of *three years* starting on *the latest date set for closing of bids of this bid*, if I/We:
  - (a) with draw our Bid during the period of bid validity period specified; or
  - (b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents; or
  - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity, (i) fail or refuse to execute the Contract Form, if required, or (ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. I/We\* understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security; or (ii) twenty-eight days after the expiration of our bid.

Signed .....

In the Capacity of .....

Name .....

Dated on .....day of .....

### Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : <b>Vice Chancellor</b> Address: <b>Uva Wellassa University,</b>  <b>2<sup>nd</sup> Mile Post</b> <b>Passara Road, Badulla</b>
	1.1.10	Engineer is:	Name : <b>Works Engineer</b> Address: <b>Uva Wellassa University,</b>  <b>2<sup>nd</sup> Mile Post</b> <b>Passara Road, Badulla</b>
1 & 13	1.1.21	Summary of Works	<b>The Work consists of: Earthwork and Services</b>  Contract Name: <b>Improvement To The Storm Water Drainage System Near The Cattelya Hostel</b>  Contract Number <b>UWU/CW/NS/26/01</b>
1.	1.1.14	Intended Completion Date	Intended Completion Date is <b>45 Days</b> from the Start Date
2.		Source of Funds	The source of funds is <b>GOSL</b>
3.		Eligibility	The requirement is;  <b>* C9 or above in Building works</b>
12.		Documents of the Bid	Any other information - No
13.	10.10	Price Adjustment	<b>Is not entitled</b>

16	Bid Security / Bid Securing Declaration	<p>Bid shall include a Bid Security/Insurance bond: for an amount Rs <b>20,000.00</b> from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the University Shroff counter will also be accepted.</p> <ul style="list-style-type: none"> <li>• issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in</li> <li>• Section 9, Standard Forms.</li> <li>• remain valid till .....<b>2026</b></li> <li>• <b>OR</b></li> <li>• Bid shall include a Bid-Securing Declaration using the form included in Section 9."</li> </ul>	
31.	4.4	Performance Security	<p>Amount of Performance Security required is <b>5 %</b> of the Initial Contract Price.</p> <p>The form acceptable is <b>from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the University Shroff counter will also be accepted.</b></p>
	6.4	Late Completion	<p>The amount to be paid is <b>0.05%</b> of Initial Contract Price per Day, subjected to maximum of <b>5%</b> of Initial Contract Price.</p>
	8.1	Notification of Defects	<p>The period for Defect Notification is <b>365 Days</b> from Taking Over.</p>
	10.3	Retention	<p>The amount of retention is <b>10 %</b> of certified work done in each bill</p> <p>The maximum amount of retention is <b>5 %</b> of Initial Contract Price.</p>

ITB Clause	Conditions of Contract Clause	Item	Data
	10.12	Advance Payment	Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
	13.1 (c)	Insurance, third party	Minimum amount for third party insurance is Rupees .....
	13.1	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is Rupees.....
33.	1.1.11	Adjudicator	Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared by the Contractor and the Employer.
	14.0	Resolution of Disputes	

**IMPROVEMETS TO THE STORM WATER DRAINAGE SYSTEM NEAR THE CATTELYA HOSTEL**

**BILL OF QUANTITIES**

ITEM	DISCRIPTION	UNIT	QTY	RATE (Rs)	AMOUNT(Rs)
<b>1.0</b>	<b>PRELIMINERIES</b>				
1.1	Allow lump sum for deployment of a Technical Officer / experienced officer for supervision and coordinating the construction services of site on contractors side (Part Time)	Item	1.00		
<b>2.0</b>	<b>DRAINAGE SYSTEM</b>				
2.1	Excavation for <b>Drains</b> to gradient and shape as directed, in any soil except rock requiring blasting and depositing the excavated soil within the site, as directed. (Bank volume).	m <sup>3</sup>	68.00		
2.2	For drain and for floor concrete with reinforced in-situ Grade 25 concrete (R/F paid seperately)	m <sup>3</sup>	18.00		
2.3	formwork with 15mm thk plywood for ledges	m <sup>2</sup>	160.00		
2.4	reinforcement work for drain	kg	500.00		
2.5	Supply, lay approx 50mmx50mm BRC mesh with	m <sup>2</sup>	72.00		
2.6	Supplying and laying G1000 polythene as <b>damp proof membrane</b> with 150mm laps after preparing surface as directed.	m <sup>2</sup>	170.00		
2.7	Allow for manual transport of material to the site and offsite the removed debris	item	1.00		
2.8	Supply, lay approx 50mmx50mm BRC mesh with nailing to the slop to a depth of approx 600mm with approx 100mm x 100mm head plate and a crown headed tail top with 1.2mm GI plain sheet	m <sup>2</sup>	72.00		
2.9	Allow for service improvement and finishes	Ps	1.00	180,000.00	180,000.00
	<b>TOTAL CARRIED TO SUMMARY</b>				

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**SUMMARY SHEET**

<b>TOTAL SUMMARY</b>	
<b>TOTAL CONSTRUCTION COST</b>	
<b>DISCOUNT (If applicable)</b>	
<b>AFTER DISCOUNT IF ANY</b>	
<b>TOTAL AFTER DISCOUNT</b>	
<b>VAT 18%</b>	
<b>GRAND TOTAL</b>	

Total amount in words (Without VAT)

.....  
 .....  
 .....

Total amount in words (With VAT) : .....

.....  
 .....

.....

Authorized signature of  
bidder (Official Seal)