



Take pride in contributing to the National Development

Vacancies – Uva Wellassa University

01) Post of Chief Security Officer (Grade II)

Qualifications:

An Officer not below the rank of Assistant Superintendent of Police, Captain of the Army or an Officer of equivalent rank in the other Armed Services;

OR

A person who possesses a degree from a recognized University/Higher Educational Institution with not less than five (05) years of experience in Security work.

OR

A holder of the post of Security Inspector, Grade I or above in the University Security Service and confirmed in the present post with not less than eight (08) years of satisfactory service on those grades.

Selection : By Structured Interview

Salary Scale : U -EX1 (III) Rs:85,305-3x2,020-91,365 (EB) 93765;12x2,400-122,565

Age : Not more than 45 years

02) Post of Chief Marshal

Qualifications:

A holder of the post of Deputy Chief Marshal in the Marshal Service in the university system and confirmed in that post with not less than five (05) years of satisfactory service in that grade.

Physique:

Height - 5'5"

Chest - 32" deflated

Note: Preference will be given to those with actively participated in sports activities, social welfare activities and recreation programmes within the university and at national level.

OR

An Officer not below the rank of Lieutenant Colonel in Sri Lanka Armed

Forces/equivalent rank in Sri Lanka Police with active participation in sports activities.

Selection : By Structured Interview

Salary Scale : U-EX 2 (II) Rs.113,690 -8x2,400 ;8x2,940 -156,410 p.m.

Age : Not more than 45 years

03) Audit Assistant (Grade II)

Qualifications:

Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in:-

- Sinhala Language / Tamil Language
- English Language/ English Literature
- Mathematics

AND

Should have passed in all subjects at G.C.E. (A/L) Examination (except the common general paper) at one sitting. (passing in 3 subjects under the old syllabus at one sitting would be sufficient for this purpose.)

AND

03) Post specific qualifications:

Preliminary Level/ Licentiate I/ Foundation Level / CAB I / Executive Level of Institute of Chartered Accountants in Sri Lanka or equivalent.

OR

Foundation Level of Chartered Institute of Management Accountants. (CIMA)

OR

Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education. (SLIATE)

OR

Membership of Association of Accounting Technicians (AAT) of Association of Accounting Technicians of Sri Lanka.

AND

Minimum of two (02) years' experience in Auditing in state corporation or recognized private organization.

Preference will be given to those who possess an acceptable qualifications in computer applications of not less than six (06) months duration obtained from a recognized institute.

Selection : By Interview

Salary Scale : UMN 2 (II) Rs. 61,275-18x890-77,295/- p.m.

Age : Should be not less than 18 years and not more than 45 years

04) Technical Officer (Grade II) “Segment B”

Qualifications :

Pass in 6 subjects at the G.C.E. (Ordinary Level) Examination including 5 credits obtained in not more than 2 sittings. The credit passes should include Science and Mathematics.

AND

Three Advanced Level passes in science subjects

Selection : By Aptitude test & Interview

Salary Scale : UMT 1 (III) Rs. 51,095 – 7x540; 10x640 – 60575/- p.m.

Age : Not more than 40 years

05) Management Assistant (Grade III)

Qualifications:

Should have passed the G.C.E. (O/L) Examination in six (6) subjects at one sitting with credit passes in:-

- Sinhala Language / Tamil Language
- English Language/ English Literature
- Mathematics

AND

Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Papers) at one sitting. (Passing in 3 subjects under the old syllabus at one sitting would be sufficient for this purpose.)

Preference will be given to those who possess the following;

An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

Two years of experience in the use of computer application packages.

Selection by : By Written Examination & Interview

Salary Scale : UMN 1(III) Rs.49,475 – 17 x540 –58,655/- p.m.

Age : Should be not less than 18 yeas and not more than 30 years

06) Management Assistant Grade III (Book Keeping)

Qualifications:

Should have passed the G.C.E. (O/L) Examination in six (6) subjects at one sitting with credit passes in:-

- Sinhala Language /Tamil Language
- English Language/ English Literature
- Mathematics

AND

Should have passed in all subjects at subjects at G.C.E. (A/L) Examination (except the Common General Papers) at one sitting.

Post Specific Qualifications:

The National Certificate for Accounting Technicians of the Sri Lanka Technical College/ Collage of Technology under the Ministry of Skills Development and Vocational Training or any other equivalent qualifications obtained from the recognized Institute.

OR

G.C.E. (A/L) qualification should be in the Commerce stream

Preference will be given to those who possess the following;

An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

Two years of experience in the use of computer application packages.

Selection : By Written Examination & Interview

Salary Scale : UMN 1 (III) Rs. 49,475 – 17x540 ; 10x540 – 58,655/- p.m.

Age : Should be not less than 18 years and not more than 30 years

07) Management Assistant Grade III (Shroff)

Qualifications:

Should have passed the G.C.E. (O/L) Examination in six (6) subjects at one sitting with credit passes in:-

- Sinhala Language /Tamil Language
- English Language/ English Literature
- Mathematics

AND

Should have passed in all subjects at subjects at G.C.E. (A/L) Examination (except the Common General Papers) at one sitting and one shall be for Accountancy.

Preference will be given to those who possess the following:

An acceptable qualification in computer qualifications of not less than six (06) months duration obtained from a recognized institute.

AND

Two years of experience in the use of computer application packages.

Note: A security deposit to be furnished as determined by the UGC/ Higher Educational Institution.

Selection : By Written Examination and Interview

Salary Scale : U-MN1 (III) Rs. 49,475 – 17x540 ; 10x540 – 58,655/- p.m

Age : Should be not less than 18 yeas and not more than 30 years

08) Technical Officer (Audio Visual) Grade III

Qualification:

- Should pass in three (3) subjects at the G.C.E. (A/L) examination in one sitting in any Stream.
- Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 in the field of Electronics and Telecommunication/ Electronics/ Multimedia or Audio Visual Techniques from an Institute recognized by Tertiary and vocational Education Commission or a Statutory Institution which has been established by an Act Passed by the Parliament.
- Having obtained technical qualifications in the field of Electronics and Telecommunication/Electronics/ Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (ii) (a) by Tertiary and vocational Education Commission with one year experience in Audio Visual Work in a reputed organization.

Selection By : By Written and/ or Practical Test and an Interview

Salary Scale : UMT 1(III) Rs. 51,095-7x540 ; 10x640–60,575/-p.m.

Age : Should be not less than 18 years and not more than 45 years

09) Farm Supervisor (Grade III)

Qualifications:

G.C.E. O/L) Examination in six (6) subjects at not more than two (2) Sittings with passes in Sinhala / Tamil / English Language or Literature and Arithmetic / Commercial Arithmetic / Mathematics.

AND

Practical Farm School Certificate or equivalent with ten years' experience in a State Organization after obtaining such certificate

OR

School of Agriculture Diploma (Peradeniya or Kundasale) or equivalent with five years' experience after such Diploma.

Selection : By Interview

Salary Scale : UMT 1 (III) Rs. 51,095 – 7x540 ; 10x640 – 60,575/- p.m.

Age : Not more than 45 years

10) Nursing Officer (Grade II)

Qualifications:

G.C.E. (O/L) Examination in six subjects at not more than two sittings with credit passes in 03 subjects.

AND

Certificate of competence as a Nurse recognized by the Sri Lanka Medical Council

Selection by : By Interview

Salary Scale : U-MT I (III) Rs. 51,095-7X540-10X640-60,575/- p.m.

Age : Not more than 45 years

11) Laboratory Attendant (Grade III)

Qualifications:

Should have passed the G.C.E. (O/L) Examination in six subjects (06) with at least two (02) credit passes in not more than two sittings

AND

Having obtained a proficiency certificate not below than the National Vocational Qualification (N.V.Q) Level 2 or 3 issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission.

OR

Should have passed the G.C.E. (O/L) Examination in six subjects with at least two (02) credit passes in not more than two sittings and 1 year working experience in a relevant field with industrial skills.

Selection By: Trade Test & Structured Interview

Salary Scale: U-PL 2 (III) Rs.44, 575-16x490- 52, 415/-p.m.

Age: Should no less than 18 years and not more than 45 years

12) Works Aide (Grade III)

Qualifications:

Should have passed the G.C.E. (O/L) Examination in Six (06) subjects with at least two (02) credit passes in not more than two sittings.

Selection : By Trade Test and / or structured Interview

Salary Scale : UPL 1 (III) Rs. 42,775 -16 x450 – 49,975/- p.m.

Age : Should be not less than 18 years and not more than 45 years

13) Driver (Grade II)

Qualifications:

Having passed six subjects in G.C.E. (O/L) examination ,at least with two credit passes in maximum of two sittings.

AND

Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

Selection : By Trad test & Interview

Salary Scale : U-PL 3(III) 48,005-16x490-55845/- p.m.

Age : Should be not less than 18 years and not more than 45 years

14) Fitter (Grade II)

Qualifications:

Having obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level4 issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission relevant to the function of each post.

Selection : By Trade Test /By Interview

Salary Scale : UPL3(III) Rs. 48,005-16x490-55845/- p.m.

Age : Should be not less than 18 years and not more than 45 years

Other Conditions

1. All Applicants should be a Sri Lankan Citizen.

2. Age : Age limit Should be not less than 18 years and not more than 45 years

➤ **Note :**

Age limit is not applicable for applicants in the service of the Government Departments, State Corporation and Statuary Boards.

3. The duly completed application on prescribed forms together with the copies of relevant certificates and complete curriculum vitae should be sent under Registered cover to reach the **Senior Assistant Registrar, Human Resources Division**, Uva Wellassa University, Passara Road, Badulla on or before **18th November 2025** The application forms and relevant information could be downloaded from the University website <http://www.uwu.ac.lk/vacancies/>.

4. The candidates who apply for more than one post should submit separate applications in separate covers for each post. **Please mark relevant post on the top of the left-hand corner of the envelop.**

5. Candidates in the service of the University Grants Commission and Higher Educational Institutes, Government Departments, State Corporations and Statutory Boards should channel their applications through the Heads of their respective Institutions. Advance copies of applications may be sent in the first instance. Applications which are not forwarded through the respective Heads of Departments will be rejected.

6. Incomplete applications, applications without supporting documents and applications received after the closing date will not be considered. University reserves the right to shortlist the candidates and call only such candidates for interview.

Acting Registrar
Uva Wellassa University

055 - 2226441
19.10.2025