



UVA WELLASSA UNIVERSITY
PASSARA ROAD
BADULLA

INVITATION FOR BIDS
FOR
PARTITIONING AND IMPROVEMENT WORKS IN
LIBRARY MUSEUM
(UWU/CW/NS /25/10)

BID DOCUMENT

Bidder's Name :

Address :

.....

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Invitation for Bids (IFB)

Vice Chancellor
Uva Wellassa University,
Passara Road,
Badulla

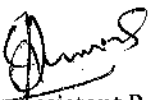
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PARTITIONING AND IMPROVEMENT WORKS IN LIBRARY MUSEUM

Contract No: - UWU/CW/NS /25/10

1. The **Chairman, Department Procurement Committee** on behalf of the Uva Wellassa University, invites sealed bids from eligible and qualified bidders for **Partitioning and Improvement Works in Library Museum**.
Scope of work includes interior design. Contract period is **30 Days**.
2. Bidding will be conducted through **National Competitive** Bidding Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the **C8 or C9 CIDA** registration specializes in buildings as per the Public Finance Circulars. Please note that the latest public finance circular issued by the closing date of bids will be considered for the evaluation of bids.
4. Interested bidders may obtain further information from **Senior Assistant Registrar / Capital works Division of Uva Wellassa University, Badulla** and inspect the bidding documents at the address given below from **9.00 AM to 4.00 PM on Weekdays except public holidays**
5. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the **Senior Assistant Registrar / Capital Works Division** from **31/08/2025 to 19/09/2025** during 09.00 am to 03.00pm upon payment of a non-refundable fee of Rs. **500.00**. The method of payment will be in **cash deposited to Shroff counter of Uva Wellassa University**
6. Bids shall be delivered to the address below on or before **2.00 pm on 22/09/ 2025**. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.

7. All bids shall be accompanied by a **valid bid bond of Rs.26,000.00 from a bank approved by the Central Bank of Sri Lanka or by a valid insurance bond or cash deposit to the University Shroff counter will also be accepted.** (Bidder shall submit the original insurance bond or /original receipt received from Shroff counter)
8. **Bids Shall be Valid up to 22/10/2025**
9. **Condition of Contract – SBD III Volume I Second edition January 2007 and proceeding amendments**
10. A pre bid meeting and site visit is scheduled to be held **at 10.00 am on 02/09/2025** at the Mini Boardroom Senate Building of the university.


Senior Assistant Registrar
Capital Works Division

Fax:-0552226441

Tel :-0553050844

Senior Assistant Registrar
Capital Works Division
Uva Wellassa University of Sri Lanka
Bedulla

FORM OF BID**PARTITIONING AND IMPROVEMENT WORKS IN LIBRARY MUSEUM****Contract No: - UWU/CW/NS /25/10**

Uva Wellassa University
Passara Road
Badulla

Sir,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 20.... in the capacity of duly authorized to sign

tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Address :

Witness :

Qualification Information

(to be completed by the bidder and submitted with the Bid)

	Eligibility Requirement	Bidder's Qualification
Registration		
Registration number	CIDA	
Grade	C8 or C9 in buildings	
Expiry Date	Specify if any	
Backlisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
IF yes provide details		
VAT Registration Number		
Construction Program	(attach as annex)	
Legal status	Public company/Private Company/Partnership/Sole proprietor	
	Eligibility Requirement	Bidder's Qualification
Qualification and experience of key staff	Category, Experience and Qualifications (Insert requirement) *	Required Nos.*
	1 Experienced supervisor	01
	2	
	3	
List other information required		
Past Experience	Experience in Interior Design, Attach relevant copies referring with the past experiences, otherwise the bid will be rejected.	

Signature of the Bidder :

.....

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: Vice Chancellor, Uva Wellassa University, Passara Road, Badulla

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of **[Partitioning and Improvement Works in Library Museum]** under Invitation for Bids No. **UWU/CW/NS/25/10**

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *--- (insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

FORM OF BID SECURING DECLARATION

*[If required, the **Bidder** shall fill in this form in accordance with the instructions indicated in brackets; * delete as appropriate]*

Name of contract ----- *[insert name by PE]*

Contract Identification No: ----- *[insert number by PE]*

Invitation for Bid No.: ----- *[insert number by PE]*

To: ----- *[insert the name of the Employer preferably PE to fill before issuing the bidding document]*

I/We, the undersigned, declare that:

1. I/We understand that, according to instructions to bidders (hereinafter "the ITB"), bids must be supported by a bid-securing declaration;
2. I/We* accept that we shall be suspended from being eligible for contract award in any contract where bids have been invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of *three years* starting on *the latest date set for closing of bids of this bid*, if I/We:
 - (a) withdraw our Bid during the period of bid validity period specified; or
 - (b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents; or
 - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity, (i) fail or refuse to execute the Contract Form, if required, or (ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. I/We* understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security; or (ii) twenty-eight days after the expiration of our bid.

Signed

In the Capacity of

Name

Dated on day of

Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : Vice Chancellor Address: Uva Wellassa University, 2nd Mile Post Passara Road, Badulla
	1.1.10	Engineer is:	Name : Works Engineer Address: Uva Wellassa University, 2nd Mile Post Passara Road, Badulla
1 & 13	1.1.21	Summary of Works	The Work consists of: Interior Design Contract Name: Partitioning and Improvement Works in Library Museum Contract Number: UWU/CW/NS/25/10
1.	1.1.14	Intended Completion Date	Intended Completion Date is 30 Days from the Start Date
2.		Source of Funds	The source of funds is GOSL
3.		Eligibility	The requirement is; * shall be included in the list of registered suppliers of the university for 2025 in relevant trade
12.		Documents of the Bid	Any other information - No
13.	10.10	Price Adjustment	Is not entitled

16		Bid Security / Bid Securing Declaration	<p>Bid shall include a Bid Security/Insurance bond: for an amount Rs 26,000.00 from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the University Shroff counter will also be accepted.</p> <ul style="list-style-type: none"> • issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in • Section 9, Standard Forms. • remain valid till2025 • OR • Bid shall include a Bid-Securing Declaration using the form included in Section 9."
31.	4.4	Performance Security	<p>Amount of Performance Security required is 05 % of the Initial Contract Price.</p> <p>The form acceptable is from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the University Shroff counter will also be accepted.</p>
	6.4	Late Completion	<p>The amount to be paid is 0.05% of Initial Contract Price per Day, subjected to maximum of 5% of Initial Contract Price.</p>
	8.1	Notification of Defects	<p>The period for Defect Notification is 180 Days from Taking Over.</p>
	10.3	Retention	<p>The amount of retention is 10 % of certified work done in each bill</p> <p>The maximum amount of retention is 5 % of Initial Contract Price.</p>

ITB Clause	Conditions of Contract Clause	Item	Data
	10.12	Advance Payment	Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
	13.1 (c)	Insurance, third party	Minimum amount for third party insurance is Rupees
	13.1	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is Rupees.....
33.	1.1.11	Adjudicator	Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared by the Contractor and the Employer.
	14.0	Resolution of Disputes	

PARTITIONING AND IMPROVEMENT WORKS IN LIBRARY MUSEUM

BOQ

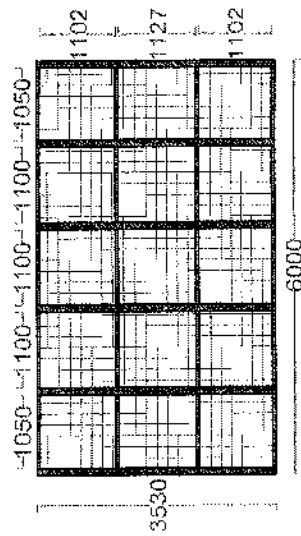
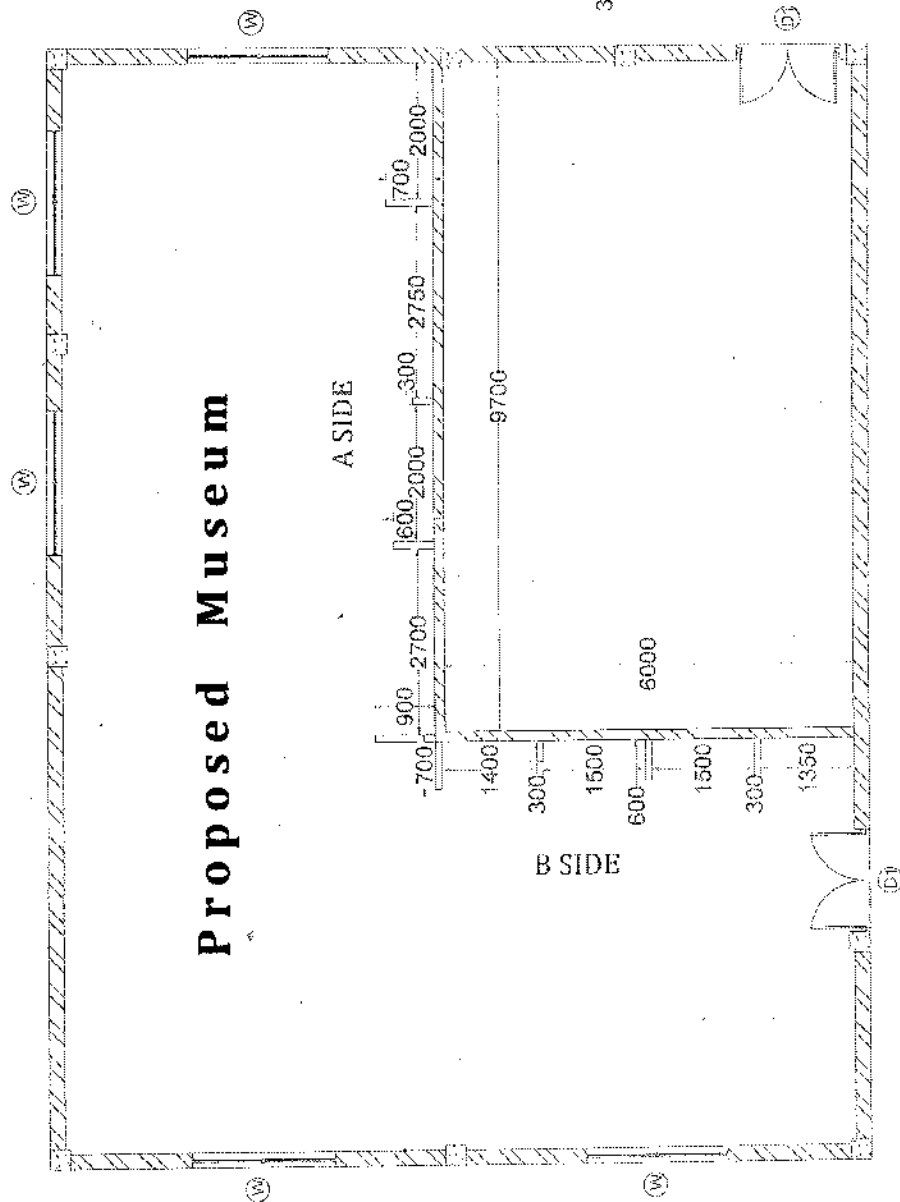
Item	Description	Unit	Qty	Rate	Amount
1.0	Supply fabricate & installation of timber partition with 50mm x 100mm sapu or equivalent treated timber struts at approx. 1200mm intervals and horizontal supports with approx. 50mm x 50mm sapu or equivalent timber frame with partition with 12mm thick laminated plywoods with 2 coat of stain with one coat of sealer of approved color.	m ²	56.00		-
2.0	Allow for realignment of electrical path of the bulbs and switches.	item	1.00		-
3.0	Allow for fixing the partition to the roof trusses after removing the ceiling panel and refixing the same after necessary alignments.	item	1.00		-
4.0	Supply, fabricate and fixing of 6mm thick plywood projected panels with 25mm x 50mm timber frame work of varying levels of projections from 25mm x 150mm where the sides to the covered by 6mm plywood panels if the projection exceeds 50mm or more with one coat of wood primer and 2 coat of stain, else, supply and laying of fabric of maroon color facing the front side of the projection. Necessary clips need to provide at wall structures.	m ²	19.00		-
5.0	Supply, fabricate and fixing 75mm x 75mm x 25mm U shaped timber frames or similar arrangement to existing frame work to receive LED strip lights whenever necessary with one coat of wood primer and 2 coat of	m	60.00		-
6.0	Supply, fabricate, fixing removable type separators of a height of approx. 2.4m, and in varying length with necessary L shaped brackets by 3mm x 6mm metal plate at 3 levels and required clips and fasteners diagonal suppliers barrel bolt if required and finished with one coat of wood primer and 2	m	5.50		-

6A	Supply and fabricate fabric wall panels of a size on 6mm timber backing on 25mm x 50mm reepered frame work of approved color. Type and quality of fabric need to be approved by the Engineer	m ²	9.00		
7.0	Supplying and fixing approved quality Square Pin type - G/13 Amp socket outlet (for the ring circuit or radial circuit) wired through 7/0.67mm Cu\PVC\PVC(T) - 2.5sq.mm wire and 1x7/0.67mm Cu\PVC (2.5sq.mm) earth wire in fully concealed PVC conduits or casing with all specials. supply cables & concealing materials will be paid separately. (Quality should be approved by the engineer)	Nr	10.00		
8.0	Electrical & and services improvement.	Ps	1.00	100,000.00	100,000.00
9.0	Supplying and fixing approved quality Pendent lamp point wired through a 10 Amp switch using 2x1/1.13mm Cu\PVC\PVC (1sq.mm) wires in fully concealed PVC conduits with all specials. surface plastic casing can be use for special situations with approved by the Engineer. Additional chargers NOT allow for PVC casings. Rate shall include switch, sun box, ceiling rose, round block, holder etc. (Quality should be approved by the engineer) bulb will be paid separately	Nr	30.00		
10.0	Supplying and fixing approved quality 3W LED spot Bulb (B22/E27) Bulb should be 25000 hrs. ~ 30000hrs life span and efficacy 90 lm/w ~ 120 lm/w Heat sink, noise filter & short circuit protection should be integrated. complete product should be branded with minimum 2 year manufactured warranty period & Without any Complaints of ROHS. (Quality should be approved by engineer)	Nr	30.00		
11.0	Allow for fabrication of show cases to required sizes.	Ps	1.00	450,000.00	450,000.00
12.0	Supply and fix a name board in 4mm cladding boards either embossed/engrooved. Size 1200mm x 30mm	item	1.00		

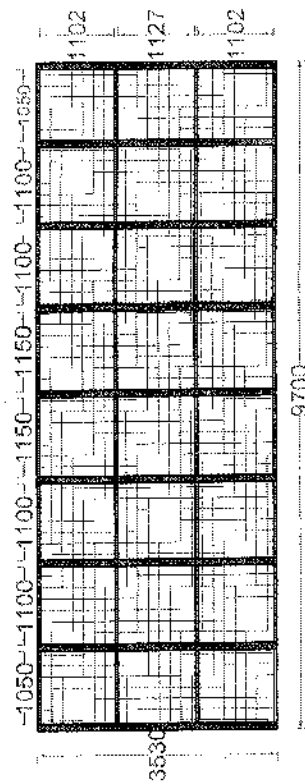
13.0	Additional improvements as to match with monuments of articles.	Ps	1.00	60,000.00	60,000.00
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TOTAL

PARTITIONING AND IMPROVEMENT WORKS IN LIBRARY MUSEUM



PLYWOOD TIMBER FRAME -A SIDE



PLYWOOD TIMBER FRAME - B SIDE

PLAN

SUMMARY SHEET

TOTAL SUMMARY	
TOTAL CONSTRUCTION COST	
DISCOUNT (If applicable)	
AFTER DISCOUNT IF ANY	
CONTINGENCIES 7.5%	
TOTAL WITH CONTINGENCIES	
VAT 18%	
GRAND TOTAL	

Total amount in words (Without VAT)

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Total amount in words (With VAT) :

.....

.....
 Authorized signature of
 bidder (Official Seal)