



**Uva Wellassa
University**

Procurement Notice

Photography & Video Coverage for the 14th General Convocation

UWU/NCB/R/25/01

Take Pride in Contributing to the National Development

The Uva Wellassa University is setting new trends in Undergraduate, Speciality, Corporate as well as Continuing Education by focusing on value addition to the national resource base. The academic programs of the University have been carefully designed to bring up a new generation of graduates competent in creating value to their employers. You could also become a partner in this great national endeavor.

The “14th General Convocation” of the Uva Wellassa University of Sri Lanka has been scheduled to be held on 06th June, 2025 at Magam Ruhunupura International Convention Centre (MRICC), Hambanthota and quotations for the Photography & Video Coverage of this event are invited from the institutions those who have at least three attempts of satisfactory experience in Photography & Videography of any General Convocations.

Tender forms can be purchased during week days until 3.00 p.m. from 05th May, 2025 to 16th May, 2025 and until 12.30 p.m. on 19th May, 2025 by submitting the receipt obtained upon a payment of Rs. 1000.00 to Shroff of the Uva Wellassa University or directly by depositing the cash to Bank of Ceylon A/C No. 3114820, along with a written request to the “Deputy Bursar (Supplies)”. The bidder can also download the bidding documents from the university website <http://www.uwu.ac.lk/procurement/>. Those who are downloading the bidding documents, should submit the completed documents along with a Bank Draft drawn in favour of “Uva Wellassa University” for Rs. 1,000.00 as non-refundable fee or the payments could be made at any branch of the Bank of Ceylon to Uva Wellassa University, A/C No. 3114820. The cash receipt/ deposit slip should be attached with the bidding documents. The bidders can also examine the bidding documents free of charge from 05th May, 2025 to 16th May, 2025 during the office hours.

Duly completed tender forms may either be sent by Registered Post addressed to “Deputy Bursar (Supplies), Uva Wellassa University, Passara Road, Badulla”, or put in the Tender Box that is available at the Office of the Registrar to receive before 2.30 p.m. on 19th May, 2025. The left hand top corner of the envelope containing the tender document should be marked as “Photography & Video Coverage of 14th General Convocation”. Tenders will be opened immediately after closing of the tenders.

Further details could be obtained from Deputy Bursar (Supplies) on telephone no. 055-2226475.

Chairman

Procurement Committee

Uva Wellassa University

Badulla