

20<sup>th</sup> May 2025

**Minutes of the Pre Bid meeting of the Provision of the Security service to the Uva Wellassa University of Sri Lanka held on 15<sup>th</sup> May 2025 at 11.00am at the Board Room, Administration Building, Uva Wellassa University of Sri Lanka**

**Present**

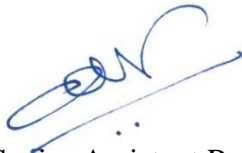
- |                                |   |
|--------------------------------|---|
| 1. Professor Sisira Ediriweera | Chairmen of the BEC   |
| 2. Mr. K.M.C.U. Champika       | Senior Assistant Registrar/ General Administration Division |
| 3. Mr. Sampath Jayawardena     | Security Inspector/ UWU                                     |

**Representatives**

1. Manko Security (Pvt) Ltd
2. Rakna Arakshaka Lanka Ltd
3. United Field Security Services (Pvt) Ltd
4. Paramount Security Service (Pvt) Ltd
5. KYS Security Service (Pvt) Ltd

**Decisions Taken at the Pre-Bid Meeting:**

1. Four male OICs (Officers-in-Charge) should be recruited to the University by the selected security service provider.
2. A visiting officer from the Head Office should visit the University at least once a month to discuss critical matters with the University Security Inspectors.
3. The following documents must be submitted along with the Bidding Documents:
  - o Action plan of training programs intended for the security staff.
  - o Draft document of the punishment structure plan to be implemented when required.



Senior Assistant Registrar  
General Administration Division