

**INVITAION TO BIDS**  
**UVA WELLASSA UNIVERSITY**



**Supply, Delivery, Installation and Commissioning of Furniture and Equipment for  
Facilitating Library Services for Medical Students of Uva Wellassa University**  
**UWU/G/NCB/23/03**

The Chairman, Department Procurement Committee, on behalf of the Uva Wellassa University, invites sealed bids from eligible and qualified bidders for **Supply, Delivery, Installation and Commissioning of Furniture and Equipment for Facilitating Library Services for Medical Students of Uva Wellassa University** as described below.

1. Bidding will be conducted through the National Competitive Bidding (NCB) procedure.
2. Bidder should have at least three years of experience in the relevant field in Sri Lanka.
3. Interested eligible bidders may obtain further information from the Deputy Bursar / Stores and Supplies, Uva Wellassa University, Passara Road, Badulla, (Tel. No: 055-2226475, Fax No: 055-2226633), and inspect the bidding documents at the Supplies Division of the University between 9.00 a.m. to 3.00 p.m. from 23.10.2023 to 13.11.2023.
4. A complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Deputy Bursar/ Stores and Supplies, Uva Wellassa University, Passara Road, Badulla and upon payment of a non-refundable fee of LKR 4,500.00 in cash at the Shroff Counter of the University. The bidder can also download the biding documents from the University website [www.uwu.ac.lk](http://www.uwu.ac.lk). Those who are obtaining bidding documents from the University website should submit the complete documents along with a Bank Draft drawn in favour of the “Vice Chancellor, Uva Wellassa University” for LKR 4,500.00 as non-refundable fee or the payments could be made to any branch of Bank of Ceylon, to the Uva Wellassa University, Account No: 3114820, and the customer copy of the cash receipt/deposit slip to be attached with the bidding documents. The documents may be purchased until 13.11.2023.

5. Bids must be delivered to **Chairman, Department Procurement Committee, Uva Wellassa University, Passara Road, Badulla**, on or before **2.30 p.m. on 14<sup>th</sup> November 2023**. Please indicate the **“Supply, Delivery, Installation and Commissioning of Furniture and Equipment for Facilitating Library Services for Medical Students of Uva Wellassa University”** on the top left hand corner of the envelope.
6. All bids must be accompanied by a Bid Security addressed to the **Chairman, Department Procurement Committee, Uva Wellassa University**, valid for 120 days from the date of the bid opening specified in the following table.

No	Description	Package	Bid Security Amount Rs.
01	Furniture Items	Package -01	64,000.00
02	Office Equipment	Package -02	123,000.00
Total Bid Security Amount Rs.			<b>187,000.00</b>

7. Pre Bid meeting will be held at **10.00 a.m. on 07<sup>th</sup> November 2023**, at the Library of the Uva Wellassa University.
8. The bids shall be deposited in the ‘Tender Box’ available in the Office of the Registrar of the University, or sent under Registered Cover to be received before the deadline to the address given in Clause No.5.
9. Late bids will be rejected. Bids will be opened immediately after the closing of bids, in the presence of the bidders or their authorized representatives who choose to attend the bid opening at the board room of the Uva Wellassa University.

Chairman  
 Department Procurement Committee  
 Uva Wellassa University  
 Passara Road  
 Badulla  
 Tel/ Fax No: 055-2226475, 055-2226633