

UVA WELLASSA UNIVERSITY OF SRI LANKA
SPECIMEN APPLICATION FOR SUPPLIER/CONTRACTOR REGISTRATION -2023

- 1 Name of the Business Organization/ Contractor:-.....
- 2 Address of the Business Organization/ Contractor:-.....
- 3 Telephone /Fax Number: a. Office:
b. Mobile:
c. Fax:
- 4 Email:-.....
- 5 Contact Person: a. Name: -
b. Position: -
- 6 Turnover Tax Numbers:-.....
- 7 VAT Registration Number: -
(Should attach the certified copy of VAT Certificate)
- 8 Nature of organization: -
(Whether a Government owned venture, corporation, Institution, sole proprietor, partnership or Limited liability Company, people's Company or a Business Firm)
- 9 Whether Manufacturer, Sole Importer, Sole Agent, Sole Distributors or Stockiest, etc.:-
- 10 Name of the Owner:-.....
- 11 Registration Number:-.....
(A Copy of the certificate Business Registration or CIDA/ICTAD should be attached)
- 12 Name of Bankers and Account Number: -
- 13 Whether agreeable to give 30 days credit facility: -
- 14 Whether agreeable to e-Procurement: - Yes / No
- 15 Category numbers where you apply for supply registration under Category Goods, Services and Works (A separate sheet could be downloaded from www.uwu.ac.lk or obtained from Suppliers Division, UWU):-
- 16 Total Amount Paid: -
- 17 Are you registered in the PROMISE.LK: -.....
16.1 Registration no Under Promise.lk:-

Date.....

.....
Signature of Applicant
(Official Seal)

List of Categories for which registration is applied

(Note: The applicant must indicate the Item for the registration is applied by marking the last column (“tick if applied”) with a tick mark (✓). The registration fee paid **MUST** be equivalent to the total of the total of registration fees applicable for selected items. E.g if registration is applied for 5 Items the fee will be 5 x 1,000.00 = 5,000.00)

| No | Items | Registration Fee (LKR) | Tick if Applied |
|--------------|--|------------------------|-----------------|
| Goods | | | |
| 1 | Animal Feed | Rs. 1,000.00 | |
| 2 | Audio Visual & Teaching Equipment | Rs. 1,000.00 | |
| 3 | Audio Visuals & Music Instruments | Rs. 1,000.00 | |
| 4 | Building Materials | Rs. 1,000.00 | |
| 5 | Cleaning Materials | Rs. 1,000.00 | |
| 6 | Compost/ Fertilizer | Rs. 1,000.00 | |
| 7 | Computer Accessories | Rs. 1,000.00 | |
| 8 | Convocation | Rs. 1,000.00 | |
| 9 | Electrical Appliances | Rs. 1,000.00 | |
| 10 | Electrical Fittings | Rs. 1,000.00 | |
| 11 | Farm Equipment | Rs. 1,000.00 | |
| 12 | Fiber Glass Products | Rs. 1,000.00 | |
| 13 | Flower Decorations | Rs. 1,000.00 | |
| 14 | Furniture - Plastic & Fiber Glass | Rs. 1,000.00 | |
| 15 | Garden Equipment | Rs. 1,000.00 | |
| 16 | Hardware Items | Rs. 1,000.00 | |
| 17 | Id Cards | Rs. 1,000.00 | |
| 18 | IT, Communication & Office Equipment | Rs. 1,000.00 | |
| 19 | Kitchen Utensils | Rs. 1,000.00 | |
| 20 | Laboratory Chemicals, Glass Ware & Consumables | Rs. 1,000.00 | |
| 21 | Laboratory Equipment & Instrument | Rs. 1,000.00 | |
| 22 | Library Books & Periodicals | Rs. 1,000.00 | |
| 23 | Medical Supplies | Rs. 1,000.00 | |
| 24 | Network Equipment | Rs. 1,000.00 | |
| 25 | Paints | Rs. 1,000.00 | |
| 26 | Plants | Rs. 1,000.00 | |
| 27 | Printing, Book Binding & Advertising | Rs. 1,000.00 | |
| 28 | Safety Equipment | Rs. 1,000.00 | |
| 29 | Sawn Timber | Rs. 1,000.00 | |
| 30 | Software | Rs. 1,000.00 | |
| 31 | Souvenir/ Trophies/ Bags | Rs. 1,000.00 | |
| 32 | Sport Items /Goods | Rs. 1,000.00 | |
| 33 | Stationery | Rs. 1,000.00 | |
| 34 | Surveying Equipment | Rs. 1,000.00 | |
| 35 | Tires and Tubes/Rebuilding | Rs. 1,000.00 | |
| 36 | Toners | Rs. 1,000.00 | |
| 37 | Uniform and Clothing Materials | Rs. 1,000.00 | |
| | Sub Total | | |

| No | Items | Registration Fee (LKR) | Tick if Applied |
|-----------------|--|------------------------|-----------------|
| Services | | Rs. 1,000.00 | |
| 38 | Accommodation Facilities | Rs. 1,000.00 | |
| 39 | Catering Services | Rs. 1,000.00 | |
| 40 | Hiring of Vehicles | Rs. 1,000.00 | |
| 41 | Repairs of Electrical Equipment | Rs. 1,000.00 | |
| 42 | Repairs of Laboratory Equipment | Rs. 1,000.00 | |
| 43 | Repairs of Motor Vehicles | Rs. 1,000.00 | |
| 44 | Repairs of Office Equipment And Teaching Equipment | Rs. 1,000.00 | |
| 45 | Repairs of Office Furniture | Rs. 1,000.00 | |
| 46 | Service & Repairs of Survey Equipment | Rs. 1,000.00 | |
| 47 | Service of Plant & Machinery | Rs. 1,000.00 | |
| 48 | Service of Motor Vehicles | Rs. 1,000.00 | |
| 49 | Air Line Ticketing Service | Rs. 1,000.00 | |
| | Sub Total | | |

| No | Items | Registration Fee (LKR) | Tick if Applied |
|----------------------|--|------------------------|-----------------|
| Capital Works | | | |
| 50 | Construction of Building | Rs. 1,000.00 | |
| 51 | Rehabilitation and Partitioning of Buildings | Rs. 1,000.00 | |
| 52 | Aluminum Works | Rs. 1,000.00 | |
| 53 | Iron Works | Rs. 1,000.00 | |
| 54 | Curtains/Vertical Blinds | Rs. 1,000.00 | |
| 55 | Road and Landscaping | Rs. 1,000.00 | |
| | Sub Total | | |