6th Research Symposium

**“Towards Emerging Trends in Value Addition”**

**GUIDELINES FOR THE ABSTRACT**

**Limits of the abstract**

Abstract must not exceed **350** words and must be submitted using both PDF and Word Document format.

**Title of the abstract**

Font : Times New Roman

Font Size : 14, **Bold**

The title of the abstract should be centered with the first letter of each word is capitalized

**Body of the abstract**

Font : Times New Roman

Font Size : 11

Paper size : B5

Margins : Left 1.5 inches and right, up and down 1 inch

Spelling : British type

Line spacing : Single

Spacing before and after : 0

Abbreviations : Not allowed

Figures, tables, equations : Not allowed

The letters should be in justified

**Names and Affiliation**

Font : Times New Roman

Font Size : 11

Name/s of author/s should be in lower case, (except initials and the first letter of the name/s) and should be written as initials(s) followed by family name(s) just below the title (no extra line spaces). Names of author(s) must be centered and separated by comma. The name of the person who will present the paper should be underlined and corresponding author should be indicated with ‘\*’ sign. On the next line (no extra line spaces), the institutions should be written. The authors and institutions should be numbered using superscripts to the top right of the names and the top left of the institutions.

**Content of the abstract**

Start the abstract leaving two line spaces after the affiliation. It is suggested that abstracts include: a definition of the problem, objectives, methods or techniques employed, results, discussions and conclusions in one paragraph. Non- English words should be in italics.

**Keywords**

Maximum of five (5) keywords should be included under the sub-title 'Keywords:' at the end of the abstract. One line space should be left above the keywords. Font size: 11

**Acknowledgement**

Source of funding only may be acknowledged (if required) and should be stated separately after the text as a single sentence in italics. One line space should be left between the keywords and the acknowledgement. Font size: 11

**GUIDELINES FOR THE EXTENDED ABSTRACT**

The extended abstract must report an extended summary of the research indicated in the abstract and should be limited to **three (3) pages** (including tables, graphs, figures and references) using both PDF and Word Document format. The extended abstract should be organized as follows:

(a) Title

(b) Introduction

(c) Research problem /issues (if relevant)

(d) Objectives

(e) Theoretical considerations and empirical evidence (if relevant)

(f) Methodology/Materials and Methods

(g) Results and Discussion (should devote 50% of the extended abstract)

(h) Conclusion

(i) References

(j) You may include important tables, figures, graphs, equations, models and maps along with the extended abstract

(k) You may use abbreviations after fully citing in the first time of occurrence

**Title and the body of the extended abstract**

Font : Times New Roman

Font Size : **14, Bold** for title and 12 for body

Paper size : A4

Margins : Left 1.5 inches and right, up and down 1 inch

Spelling : British type

Line spacing : 1.5

Spacing before and after : 0

Font size for table, figure, and graph captions: 10

The letters should be in justified

**Non- English Words**

Should be in italics

**Referencing**

Harvard method (see the quick guideline attached)

Font size 12