

**DEMOCRATIC SOCIALIST REPUBLIC OF
SRI LANKA**



**UVA WELLASSA UNIVERSITY
AHEAD PROJECT**

**SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS
FOR
FACULTY OF APPLIED SCIENCES**

REF NO: UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16

BIDDING DOCUMENT

Bid Opening On	9 th April 2021 – 10.00 a.m.
Bid Validity up to	7 th August 2021

Uva Wellassa University
Passara Road,
Badulla,
Sri Lanka.

Deputy Director Procurement
Uva Wellassa University

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**INVITATION FOR BIDS
UVA WELLASSA UNIVERSITY
AHEAD PROJECT**



**SUPPLY, DELIVERY & INSTALLATION OF FURNITURE & FITTINGS
FOR THE FACULTY OF APPLIED SCIENCES
UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16**

The Chairman, Department Procurement Committee, on behalf of the AHEAD project Uva Wellassa University, invites sealed bids from eligible bidders and qualified bidders for **Supply, Delivery & Installation of Furniture & Fittings, Faculty of Applied Sciences.**

1. Bidding will be conducted through the National Competitive Bidding (NCB) procedure.
2. Bidder should have at least three years' experience in the relevant field in Sri Lanka.
3. Interested eligible bidders may obtain further information from the Deputy Director Procurement (AHEAD/OTS), Uva Wellassa University, Passara Road, Badulla, (Tel. No: 055-2226622 Ext- 1124, Fax No: 055-2226633), and inspect the bidding documents at the project office of the University **between 8.30 am to 4.00 pm from 22nd March 2021 to 8th April 2021.**
4. A complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Deputy Director Procurement (AHEAD/OTS), Uva Wellassa University, Passara Road, Badulla and upon payment of a non-refundable fee of Rupees **3,500.00** in cash at the AHEAD/OTS Office of the University. The bidder can also download the bidding documents from the University website <http://www.uwu.ac.lk/procurement>. Those who are obtaining bidding documents from the University website should submit the complete documents along with a Bank Draft drawn in favor of the "Vice Chancellor, Uva Wellassa University" for Rs.3,500.00 as non-refundable fee or the payments could be made to any branch of Bank of Ceylon, to the AHEAD Project, Uva Wellassa University, Account No: 82592579, and the original of the cash receipt/deposit slip to be attached with the bidding documents. The documents may be purchased **until 4.00 p.m. on 8th April 2021.** The pre bidding meeting has been scheduled to be held on **25th March 2021 at 10.00 a.m. at the Admin Board Room of the University.**
5. Bids must be delivered to be addressing **Chairman, Department Procurement Committee, Uva Wellassa University, Passara Road, Badulla**, on or before **10.00 a.m. on 9th April 2021.** Please indicate the "SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS FOR FACULTY OF APPLIED SCIENCES– UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16" on the top left hand corner of the envelope.
6. All bids must be accompanied by a Bid Security addressed to the **Vice Chancellor, Uva Wellassa University**, valid for 120 days from the date of the bid opening. The Value of the Bid Security shall be **Rs.83,000.00.**
7. The bids shall be deposited in the 'Tender Box' available in the Registrar's Office of the University, or sent under Registered Cover to be received before the deadline to the address given in Clause No.5.
8. Late bids will be rejected. Bids will be opened immediately after the closing of bids, in the presence of the bidders or their authorized representatives who choose to attend the bid opening at the board room of the Uva Wellassa University.

Chairman,
Department Procurement Committee,
Uva Wellassa University,
Passara Road, Badulla
Tel/ Fax No: 055-2226475, 055-2226633
21/3/2021

Section I.

Instructions to Bidders (ITB)

This Bidding Document is based on the standard bidding document for National Competitive Bidding (NPA/Goods/SBD 01). Section I will not be provided with this bidding document. Bidders are instructed to refer the Section I of the standard bidding document (NPA/Goods/SBD 01). The document is available at the website of NPA, www.npa.gov.lk

Section VI.

Conditions of Contract

This Bidding Document is based on the standard bidding document for National Competitive Bidding (NPA/Goods/SBD 01). Section VI will not be provided with this bidding document. Bidders are instructed to refer the Section VI of the standard bidding document (NPA/Goods/SBD 01). The document is available at the website of NPA, www.npa.gov.lk

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Contract Agreement

THIS CONTRACT AGREEMENT is made

the [insert: number] day of [insert: month], [insert: year].

BETWEEN

(1) [Insert complete name of Purchaser], a [insert description of type of legal entity, for example, an agency of the Ministry of or corporation and having its principal place of business at [insert address of Purchaser] (hereinafter called “the Purchaser”), and

(2) [Insert name of Supplier], a corporation incorporated under the laws of [insert: country of Supplier] and having its principal place of business at [insert: address of Supplier] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., [insert brief description of Goods and Services] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of [insert Contract Price in words and figures, expressed in the Contract currency (ies)] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:

(a) This Contract Agreement

(b) Contract Data

(c) Conditions of Contract

(d) Technical Requirements (including Schedule of Requirements and Technical Specifications)

(e) The Supplier’s Bid and original Price Schedules

(f) The Purchaser’s Notification of Award

(g) [Add here any other document(s)]

3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: [insert signature]

in the capacity of [insert title or other appropriate designation]

in the presence of [insert identification of official witness]

For and on behalf of the Supplier

Signed: [insert signature of authorized representative(s) of the Supplier]

in the capacity of [insert title or other appropriate designation]

in the presence of [insert identification of official witness]

Performance Security

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated] ----- [Issuing Agency's Name, and Address of Issuing Branch or Office] --
----- * Beneficiary:----- [Name and Address of Employer] -----

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- [Name of Supplier] (hereinafter called "the Supplier") has entered into Contract No. ----- [Reference number of the contract] dated ----- with you, for the -----
--- Supply of ----- [name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required. At the request of the Supplier, we ----- [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----
[Amount in figures] (-----) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein. This guarantee shall expire, no later than the day of, 20.. [Insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[Signature(s)]

Section II.

Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the relevant ITB Clauses.]

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: Uva Wellassa University, AHEAD Project
ITB 1.1	The name and identification number of the Contract are: SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS FOR FACULTY OF APPLIED SCIENCES Contract No: UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16
ITB 1.2	The bidder should have at least five years' experience in the relevant industry in Sri Lanka and should submit documents to prove experience in the industry.
ITB 2.1	The source of funding is: GOSL
ITB 4.4	Foreign bidders are allowed to participate in bidding: Not allowed
	B. Contents of Bidding Documents
ITB 7.1	For Clarification of bid purposes only, the Purchaser's address is: Attention: Deputy Director Procurement (AHEAD/OTS) Address: Uva Wellassa University, Passara Road, Badulla. Telephone: 055-2226622 Ext-1124 Electronic mail : ahead@uwu.ac.lk
	C. Preparation of Bids
ITB 11.1 (e)	The Bidder should submit the following additional documents: A complete company profile of the bidders including, the followings: <ol style="list-style-type: none"> 1. Valid business registration in Sri Lanka <ul style="list-style-type: none"> • Registration numbers • Specialty • Expire Date 2. VAT Registration certificate 3. ISO certificate for products 4. Past 5 years or above experience in that relevant industry (Furniture products) 5. Proof of at least three similar jobs (Furniture products supply) each of 5mn or above completed during past 5 years 6. Manufacturer's Authorization. 7. Certificate of Registration under Public Contract Act. 8. Recommendation letters about the supplier's similar jobs from public/reputed private sector institutions Following also should be considered by the bidder <ol style="list-style-type: none"> 1. Sample/materials should be produced on request to facilitate Technical Evaluation Process

	<p>2. The dimensions of products are given in this document to match the dimension of the class rooms & necessary arrangements.</p> <p>3. To be compatible with the classroom designs it is preferred if all the items are supplied by one supplier. (Prefer to offer whole job to a single supplier)</p> <p>4. Warranty period should be mentioned by the bidder and it will be considered at the evaluation.</p>
ITB 15.1	The bidder shall quote the local expenditure in Sri Lankan Rupees .
ITB 18.1 (b)	After sales service is: Required
ITB 19.1	The bid shall be valid for: 7th August 2021
ITB 20.1	<p>Bid shall include a Bid Security in any of following ways</p> <p>(a) A Bank guarantee issued by a reputed bank operated in Sri Lanka.</p> <p>(b) Cash deposit at the Shroff Counter of the University</p> <p>(c) Cash deposit from any branch of Bank of Ceylon, to the AHEAD Project, Uva Wellassa University, Account No: 82592579, and the cash receipt/deposit slip to be attached with the bidding documents.</p>
ITB 20.2	<p>The amount of the Bid Security shall be: Rs. 83,000.00</p> <p>Beneficiary: Vice Chancellor, Uva Wellassa University.</p> <p>The validity period of the bid security shall be 150 days from the closing date of the Bid</p>
	D. Submission and Opening of Bids
ITB 22.2 (c)	<p>The inner and outer envelopes shall bear the following identification marks:</p> <p>SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS FOR FACULTY OF APPLIED SCIENCES</p> <p>Contract No: UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16</p>
ITB 23.1	<p>For bid submission purposes, the Purchaser's address is:</p> <p>Attention: Deputy Director Procurement (AHEAD/OTS)</p> <p>Address: Uva Wellassa University, Passara Road, Badulla.</p> <p>The deadline for the submission of bids is</p> <p>Date: 9th April 2021</p> <p>Time: 10.00 a.m.</p>
ITB 26.1	<p>The bid opening shall take place at:</p> <p>Address: Board Room, Uva Wellassa University, Passara Road, Badulla.</p> <p>Date: 9th April 2021</p> <p>Time: 10.00 a.m.</p>
	E. Evaluation and Comparison of Bids
ITB 34.1	Domestic preference - Applicable to Ministry of Finance, Public Finance Circular No 3/2020
ITB 35.3(d)	<p>The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria:</p> <p>(a) Deviation in Delivery schedule: Option 2 is selected and the adjustment is 0.05% per week or part thereof</p> <p>(b) Deviation in payment schedule: Not applicable</p> <p>(c) The cost of major replacement components, mandatory spare parts, and service:</p>

	Applicable
ITB 35.4	The following factors and methodology will be used for evaluation: Not applicable
ITB 35.5	Bidders shall be allowed to quote for one or more lots. [refer to Section III Evaluation and Qualification Criteria]Purchaser will evaluate the bid item by item basis.

Section III.

Evaluation and Qualification Criteria

1. Evaluation Criteria (ITB 35.3 (d))

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as specified in ITB Sub-Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the following criteria and methodologies.

(a) Delivery schedule

Option 2

The goods covered under this invitation are required to be delivered within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation purposes only, to the bid price of bids offering deliveries later than the earliest delivery period specified in the Section V, Schedule of Requirements

(a) Deviation in payment schedule. **Not applicable**

(c) Cost of major replacement components, mandatory spare parts, and service:

The required spare parts for the goods covered under this invitation shall be available for at least five years of period and after sales service (Free service & Pay service).

(d) Specific additional criteria: **None**

2. Evaluation Criteria (ITB 35.4):

Not Applicable

3. Multiple Contracts (ITB 35.5)

The Purchaser shall award multiple contracts to the Bidder that offers the lowest evaluated combination of bids (one contract per bid) and meets the post-qualification criteria (this Section III, Sub-Section ITB 37.2 Post-Qualification Requirements)

The Purchaser shall:

(a) Evaluate only lots or contracts that include items per lot and quantity per item

(b) Take into account: The lowest-evaluated bid for each lot

3. Post qualification Requirements (ITB 37.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the

requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

Qualification Criteria:

- (a) Bid may be submitted by any reputed supplier of **Furniture & Fittings**, registered business in Sri Lanka or any accredited local agent who takes fullest responsibility for the whole bid. The local agent shall submit evidence of status, obligations, power of attorney and any other documentary evidence that he is duly authorized and eligible to bid on behalf of the manufacturer.
- (b) The bidders should also have previous experience of at least five years in relevant industry in the supply and also technical and financial capability necessary to perform the contract.
- (c) Bids will be rejected as non- responsive if documentary evidence in proof of above has not been provided.
- (d) If an Agent submits bids on behalf of more than one supplier, unless each such bid is accompanied by a separate Bid Form for each bid, and a bid security when required for each bid, and authorization from the respective Manufacturer, and valid vendor certificate, all such bids will be rejected as non-responsive.
- (e) Bidders should possess the Certificate of Business Registration issued by a Governmental Authority/ Registrar of Companies/ Provincial Registrar of Business in the relevant category.
- (f) Bidders shall register the Contract under Public Contract Act and submit the certificate of registration (ITB 11.1(e)).
- (g) Bidders offering goods under their own brand names should provide along with their bids a current certification/s of quality; Bid not complying with this requirement may be treated as non - responsive.

4. Domestic Preference (ITB 34.1) – Applicable to Ministry of Finance, Public Finance Circular No 3/2020

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FORM OF BID
UVA WELLASSA UNIVERSITY
UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16

To: Chairman
Procurement Committee
Uva Wellassa University
Passara road,
Badulla

We, the undersigned, declare that:

Having examined the Instructions to Bidders and Conditions of Tender, Conditions of Contract, Schedule of Requirements, Schedule of Particulars and Bills of Quantities, I / We the undersigned, offer to **SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS FOR FACULTY OF APPLIED SCIENCES, Contract No: UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16** said Price Schedule amounting to Rupees
.....and cents.....(Rs) only

I / We undertake to **SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS FOR FACULTY OF APPLIED SCIENCES** within the time stated in the tender documents, if our tender is accepted.

I / We agree to abide by this tender for period of 120 calendar days from the date fixed for receiving of Bids or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Unless and until a formal Agreement is prepared and executed, this Tender, together with your written acceptance thereof, shall constitute a binding Contract between us.

I / We understand that, you are not bound to accept the lowest or any tender, you may receive.

This day of20..... in the capacity of..... duly
authorized to sign Bids for and on behalf
(indicate whether the Freehold Owner or Power of Attorney Holder) of
..... (Blanks to be filled in BLOCK CAPITALS)

Signature.....

Duly authorized for signed on behalf of
(Name of the Bidder)

Address.....

.....

Date.....

Price Schedule
SUPPLY, DELIVERY, INSTALLATION OF FURNITURE & FITTINGS
FOR FACULTY OF APPLIED SCIENCES
Contract No: UWU/AHEAD/ELTAELSE/FAS/NCB/GOODS/FF/16

No	Items	QTY	Unit Price (excluding VAT)	Total Price (excluding VAT)	VAT 8%	Total Price including VAT
1	Lecturer table	04				
2	Student classroom table	222				
3	Teacher chair	04				
4	Student computer chair	70				
5	Student classroom chair	222				
6	Lobby seats	09				
7	Wooden top cupboard (with locks) with a working table	01				
8	Wooden bench top	01				
9	Magazine rack	01				
10	Customized lecture table for VCR	01				
11	Lecturer chair with castors	03				
12	Coffee table	01				
13	Podium	03				
14	White board	05				

Total Price with VAT (in Words):

.....

Maintenance charges (as a percentage) after the warranty period (If any):

Vat Registration No:

Signature.....

Duly authorized for signed on behalf of

(Name of the Bidder)

Address.....

Date.....

FORM OF BID SECURITY

[insert issuing agency's name, and address of issuing branch or office]

Beneficiary: Vice Chancellor, Uva Wellassa University, Passara road, Badulla

Date: ----- [insert (by issuing agency) date]

BID GUARANTEE No.: ----- [insert (by issuing agency) number]

We have been informed that ----- [name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated ----- [date] (hereinafter called "the Bid") for the execution of
..... [insert name of Contract] under Contract No. -----

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- [insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [insert amount in figures] ----- [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the bidder is in breach of its obligation(s) under the bid conditions, because the bidder:

- (a) has withdrawn its bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") ; or
- (c) having been notified of the acceptance of its bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- (insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[Signature of authorized representative(s)]

MANUFACTURER'S AUTHORIZATION

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: [insert date (as day, month and year) of Bid Submission]

No.: [insert number of bidding process]

To: [insert complete name of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]

Section V

Schedule of Requirements

1. List of Goods and Delivery Schedule

[The Purchaser shall fill in this table, with the exception of the column “Bidder’s offered Delivery date” to be filled by the Bidder]

No	Description of Goods	Qty	Final Destination as specified in BDS	Delivery Date 1		
				Earliest Delivery Date	Latest Delivery Date	Bidder’s offered Delivery date
1	As Listed in the Price Schedule		Faculty of Applied Sciences, Uva Wellassa University	Within 4 Weeks of the Order	Within 10 Weeks of the Order	

* Destination of delivery: - Faculty of Applied Sciences,
Uva Wellassa University,
Passara Road,
Badulla.

2. Technical Specifications



The bidder shall follow the following technical requirement and other requirement

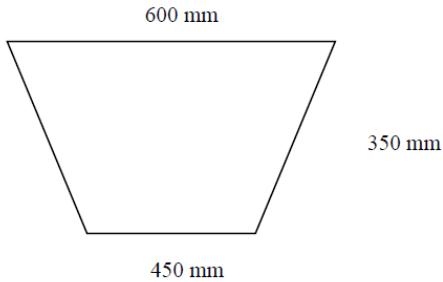


General Conditions



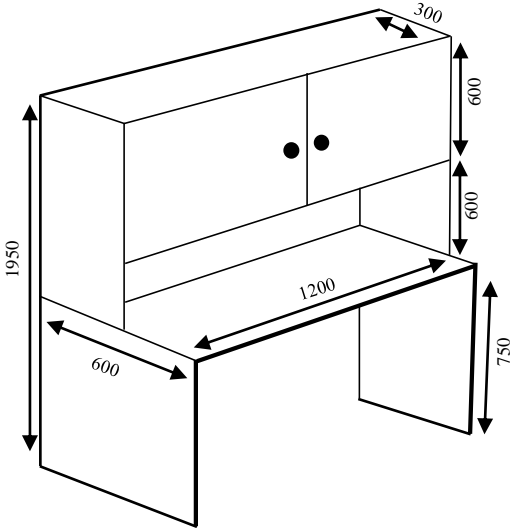
For equipment, Bidders should provide following details:

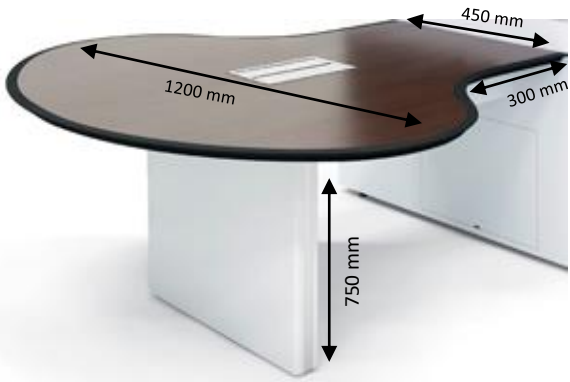
Country of origin catalogues, Mother company registration letter, possible date of supply, Mother company warranty period, After sales and service facility, Service agreement cost and free service period, Approximate value for main spare parts, Installation & operational manual/s, installation and demonstration should provide free of charge if this product is purchased, Local agent should have necessary tools to carry out complete service and repair.



Technical Specifications

Items	Component Description	Minimum Specifications	Bidder's Response (Yes/No)	If "No" comment/s on the offer
1	Lecturer table 	Table made out of 25mm thick melamine board top with 2mm thick PVC edging and 18mm thick melamine board base with 1mm thick PVC edging.		
		Including drawer pedestal unit (one drawer & one cupboard-400 x 450 x 700 mm approx		
		Table Size : 1200 x 600 x 750mm (L*W*H) approx.		
		Mention the colors can be provided by the supplier- Light colors are preferred		
2	Student classroom table 	Fabricate and supplying of Student Table made out of 25mm thick melamine board top with 2mm thick PVC edging with powder coated metal base, movable with lockable wheels, adjustable and foldable.		
		Width-350mm approx.		
		length long side 600mm approx.		
		short side 450 mm approx.		
		height 750 mm approx.		
		Mention the colors can be provided- Light colors are preferred		

				
3	Teacher Chair 	Fabric upholstered chair with polypropylene arms and powder coated cantilever base. Height – 1060 mm, approx. Width – 635 mm, approx. Length – 635 mm approx.		
		Mention the colors can be provided		
4	Student computer chair 	Computer chair with fabric upholstered, polypropylene armrest, having 5 prong nylon base with twin caster nylon wheels and height adjustable mechanism. (Colour- dark brown/ Black) Height 1100, approx. Width- 640 mm, approx. Length – 640 mm approx.		
5	Student classroom chair	Supply of student chair with fabric upholstered lecture hall chair with powder coated metal legs. Mention the colors can be provided Height : 790 mm approx.		

		Width : 600 mm approx.		
		Length : 540 mm approx.		
6	Lobby seats 	Single sofa made out of fabric upholstered solid timber and plywood carcass.		
		Mention the colors can be provided by the supplier		
7	Wooden top cupboard (with locks) with a working table 	Fabricate and supplying of cupboard of 18 mm thick melamine laminated board with 1 mm thick PVC edging with lock and keys, swing doors and adjustable and/or fixed shelf (01). Colour : teak color) and attached table made out of 25mm thick melamine board top with 2mm thick PVC edging and 18mm thick melamine pasted board table base & top. (Colour-teak colour)		

8	Wooden bench top	Fabricate and supplying of a table made out of 25mm thick melamine board top with 2mm thick PVC edging and 18mm thick melamine pasted board base with 1mm thick PVC edging.		
		Including drawer pedestal unit (one drawer & one cupboard.		
		Colour-teak colour		
		Table Size : approx. 1500 x 600 x 750mm		
		Cupboard Size : approx. 400 x 450 x 700 mm		
9	Magazine rack	Made out of using 18mm thick melamine boards with 1mm thick PVC edging. (6-8 shelves)		
		Teak color		
		Size – approx. 900 x 200 x 1200 mm (L*W*H)		
10	Customized lecture table for VCR 	Fabricate supply & installation of Custom design table made out of using 25mm thick melamine table top with 2mm thick PVC edging & 18mm thick melamine board base with 1mm thick PVC edging, Including power management unit on table top.		
		Teak colour / Dark brown		
		Size approx. 1500 x 1200 x 750 mm		

11	Lecturer chair with castors 	Supply of high back chair with fabric upholstered high back chair with nylon 5-prong base fixed to castor wheels, polypropylene arms, height & swivel adjustment with multi lock mechanism.		
		Mention the colors available		
12	Coffee table	Made out of 25 mm thick melamine board top with 2mm thick PVC edging and 18mm thick melamine board base.		
		Teak colour		
		Dimension: approx. 750 mm x 900 x 450 mm		
13	Podium 	Fabricate supply and installation of custom made podium unit made out of using 25mm thick melamine table top with 2mm thick PVC edging/glass top (slant adjustable) & <u>height adjustable</u> chrome plated metal base as per the design.		
		Mention the colors can be provided		
		Size – approx. 500 x 500 x 1050 mm		
14	White board	Movable white board with pen and duster holder (Sliding panels-optional)		
		Length – approx. 2000 mm		
		Height – approx. 1500 mm		

Section VII

Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

CC 1.1(i)	The Purchaser is: AHEAD Project, Uva Wellassa University
CC 1.1 (m)	The Project Site(s)/Final Destination(s) is/are: Faculty of Applied Sciences, Uva Wellassa University, Passara Road, Badulla.
CC 8.1	For notices, the Purchaser's address shall be: Deputy Director Procurement (AHEAD/OTS) Uva Wellassa University, Passara Road, Badulla.
CC 11	Goods shall be supplies in compliance with the quality and the specification given.
CC 15.1	CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: For Goods offered within Sri Lanka Payment shall be made in Sri Lankan Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed. a) No Advance payment applicable for this contract b) Up to a maximum of ninety (90) percentage of the Contract Price, shall be paid on receipt of the Goods and confirm by the evaluation committee. c) Ten (10) percentage of the Contract price will be hold as Retention for a period of 12 months from the date of commissioning of equipment. d) The Retention shall be paid on completion of Twelve (12) months. During that period supplier shall correct all defects and confirmed by the purchase or his agent.
CC 17.1	A Performance Security – 10% Performance security may be in any of the following way (a) A Bank guarantee issued by a reputed bank operated in Sri Lanka. (b) Cash deposit at the Shroff Counter of the University
CC 26.1	If the supplier fails to deliver any or all of the goods by the date(s) specified above the purchaser may deduct from the payment a sum equivalent to 0.05% of the delivered price of the delayed good, for each day of delay.
CC 26.1	The maximum amount of liquidated damages shall be: 10 % from the contract sum.
CC 27.3	The warranty shall remain valid for a period of time specified with the specifications.
CC 27.6	The supplier shall remedy the defects within 3 Months from the date of information by the purchaser.

“Check List”

No	Required Specification	Bidder's Offer			
		Conformity		Page No	Remark
		Yes	No		
1	Valid business registration in Sri Lanka <ul style="list-style-type: none"> • Registration numbers • Specialty • Expire Date 				
2	VAT Registration certificate				
3	ISO certificate for products				
4	Past 5 years or above experience in that relevant industry (Furniture products)				
5	Proof of at least three similar jobs (Furniture products supply) each of 5 million or above completed during past 5 years				
6	Manufacturer's Authorization				
7	Certificate of Registration under Public Contract Act				
8	Recommendation letters about the supplier's similar jobs from public/reputed private sector institutions				
Status					

“Bidders must be filled above check List”