Examinations Division Uva Wellassa University

Uva Wellassa University

Application for a Duplicate Degree Certificate/ Academic Transcript

| | Degree Cer | rtificate | | | | | | | | | | | | Academic Transcript | | | |
|--|--|---------------------------------------|------------------------------|------|-----|----|-----|------|----|---------------|------|--|----------------|---------------------|--|--|--|
| - | Name of the Graduate | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| Name with Initials | | | Mr. / Miss. / Mrs. | | | | | | | | | | | | | | |
| Gender | | | Male / Female | | | | | | | Date of Birth | | | | DD MM YYYY | | | |
| Postal Address | | | | | | | | | | | | | | | | | |
| Email Address | | | | | | | | | | | | | | | | | |
| NIC No. | | | | | | | | | | | | | Contac | ct Number | | | |
| Year of Admission | | | | | | | | | | | | | Registi No. | ration | | | |
| Faculty | | | | | | | | | | | | | | | | | |
| Name of the Degree | | | | | | | | | | | | | | | | | |
| Effective Date of the Degree | | | | | | | | | | | | | | | | | |
| Rea pro | son of requesting a duplicate degre of) | e certificate (please attach d | | | | | | | :h | documents of | | | | DAMAGE | | | |
| - | | | | | | | | | | | | | | LOSS | | | |
| Payment Receipt No. | | | | | | | | | | Amount Paid | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| I hereby certify that the information given above is true and accurate, and that all dues to the University in connection with the issuance of the degree certificate have been settled. | | | | | | | | | | | | | | | | | |
| Name of the Applicant : | | | Signature of the Applicant : | | | | | | | | | | | | | | |
| Date : | | | | | | | | | | | | | | | | | |
| NOTES | | | | | | | | | | | | | | | | | |
| 1. | Only the duly completed app | lic | car | tion | for | ms | wil | l be | pr | ocess | sed. | | | | | | |
| 2. | . Applicant should substantiate the claim for damage/loss of certificate with acceptable documents as proofs. In the event of loss of the original certificate, a copy of the police complaint to that effect should be attached. In the event of damage to the original certificate, the damaged certificate should be surrendered to the University together with the application. | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |
| 3. | | | | | | | | | | | | | | | | | |
| 4. | 4. The following payments are applicable. Payments should be made to University Shroff and the duplicate of the receipt (green colour copy) should be attached to the application form. | | | | | | | | | | | | | | | | |
| | Duplicate Degree Certificate | · · · · · · · · · · · · · · · · · · · | | | | | | | | | | | | | | | |
| Duplicate Academic Transcript – Rs.500.00 | | | | | | | | | | | | | | | | | |
| FOR OFFICE USE ONLY | | | | | | | | | | | | | | | | | |
| | DATE SUBMITTED : CHECKED BY : | | | | | | | | | | | | | | | | |
| PF | RINTED BY : | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | |