



**UVA WELLASSA UNIVERSITY
AHEAD PROJECT
PASSARA ROAD
BADULLA**

**INVITATION FOR BIDS
FOR
PROVIDING CCTV SYSTEMS FOR LABORATORIES &
SMART CLASS ROOMS
FOR
AHEAD PROJECT
(UWU/AHEAD/ELTAEELSE/FAS/NCB/WORKS/08)**

BID DOCUMENT

Bidder's Name :

Address :

.....

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Invitation for Bids (IFB)

Vice Chancellor
Uva Wellassa University
Passara Road
Badulla

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Providing CCTV Systems for Laboratories & Smart Class Rooms

No :- UWU/AHEAD/ELTAELSE/FAS/NCB/WORKS/08

1. The **Chairman, Department Procurement Committee** on behalf of the Uva Wellassa University, invites sealed bids from eligible and qualified bidders for **Providing CCTV Systems for Laboratories & Smart Class Rooms** as described below for an estimated cost of **Rs.1 Mn** (Without VAT).

Scope of work includes CCTV Cabling & Electrical works. Contract period is 60 Days.

2. Bidding will be conducted through **National Competitive Bidding** Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the **CIDA C9 grade in Buildings or Valid Business Registration**.
4. Interested bidders may obtain further information from **Deputy Director Procurement (Tel. No: 055-2226622 Ext- 1124, Fax No: 055-2226633)** and **Deputy Director Engineer (055-2226581) AHEAD/OTS** of Uva Wellassa University, Badulla and inspect the bidding documents at the address given above from **9.00 AM to 4.00 PM on Weekdays except public holidays**.

5. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the **Deputy Director Procurement (AHEAD/OTS)** from **10/2/2020 to 3/3/2020** during 9.00 AM to 4.00. The method of payment will be in **cash deposited to AHEAD/OTS Office of Uva Wellassa University.**
6. Bids shall be delivered to the address below on or before **3.00 PM on 3/3/2020.** Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.
7. All bids shall be accompanied by a **valid bid bond amounting Rs.10,000.00 from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the AHEAD/OTS Office will also be accepted.** (Bidder shall submit the original bid bond/original receipt received from AHEAD/OTS Office)
8. **Bids Shall be valid up to 120 days from the date of bid opening (3/3/2020).**
9. **A pre bid meeting and site visit is scheduled to be held at 12.00 PM. on 18/2/2020** at the AHEAD/OTS Office of the University.

Deputy Director Procurement
AHEAD/OTS

FORM OF BID

Providing CCTV Systems for Laboratories & Smart Class Rooms
Contract No:- UWU/AHEAD/ELTAEELSE/FAS/NCB/WORKS/08

Vice Chancellor
Uva Wellassa University
Passara Road
Badulla

Sir,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/SBD/03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 20..... in the capacity of duly
authorized to sign tenders for and on behalf of
.....

(IN BLOCK CAPITALS)

Signature :

Address :

Witness :

Qualification Information

(To be completed by the bidder and submitted with the Bid)

	Eligibility Requirement	Bidder's Qualification	
<i>ICTAD Registration</i>			
Registration number	CIDA /Business Registration		
Grade	C9 or if any		
Speciality	Bidders to Specify		
Expiry Date	If any		
Backlisted Contractors			
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No	
IF yes provide details			
<i>VAT Registration Number</i>			
Construction Program	(attach as annex)		
Legal Status	Public company/Private Company/Partnership/Sole proprietor		
	Eligibility Requirement	Bidder's Qualification	
Qualification and Experience of Key Staff	Category, Experience and Qualifications (Insert requirement)*	Required Nos.*	Proposed by bidder (Name, experience and Qualifications)
	1		
	2		
	3		
List Other Information Required			
Past Experience	Attach relevant documents		

Signature of the Bidder :.....

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: Vice Chancellor, Uva Wellassa University, Passara Road, Badulla

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of **/Providing CCTV Systems for Laboratories & Smart Class Rooms/** under Invitation for Bids No. **UWU/AHEAD/ELTAELSE/FAS/NCB/WORKS/08**

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the Performance Security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

FORM OF BID SECURING DECLARATION

*[If required, the **Bidder** shall fill in this form in accordance with the instructions indicated in brackets; * delete as appropriate]*

Name of contract ----- *[insert name by PE]*

Contract Identification No: -----*[insert number by PE]*

Invitation for Bid No.: ----- *[insert number by PE]*

To: ----- *[insert the name of the Employer preferably PE to fill before issuing the bidding document]*

I/We, the undersigned, declare that:

1. I/We understand that, according to instructions to bidders (hereinafter “the ITB”), bids must be supported by a bid-securing declaration;
2. I/We* accept that we shall be suspended from being eligible for contract award in any contract where bids have being invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of *three years* starting on *the latest date set for closing of bids of this bid*, if I/We:
 - (a) withdraw our Bid during the period of bid validity period specified; or
 - (b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents; or
 - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity,
 - (i) fail or refuse to execute the Contract Form, if required, or
 - (ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. I/We* understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security; or (ii) twenty-eight days after the expiration of our bid.

Signed

In the Capacity of

Name

Dated onday of

Schedule

ITB Clause	Conditions of Contract Clause	Item	Data
1.	1.1.8	Employer is :	Name : Vice Chancellor Address: Uva Wellassa University, Passara Road, Badulla
	1.1.10	Engineer is:	Name : Deputy Director Engineering Address: Uva Wellassa University, Passara Road, Badulla
1 & 13	1.1.21	Summary of Works	The Work consists of: CCTV Cabling & Electrical works Contract Name : Providing CCTV Systems for Laboratories & Smart Class Rooms Contract Number: UWU/AHEAD/ELTAELSE/FAS/NCB/WORKS/08
1.	1.1.14	Intended Completion Date	Intended Completion Date is 60 Days from the Starting Date
2.		Source of Funds	The source of funds is WORLD BANK
3.		Eligibility	The requirement is; * By newspaper Advertisement
12.		Documents of the Bid	Any other information - No
13.	10.10	Price Adjustment	Is not entitled

Bid Security / Bid
Securing Declaration

Bid shall include a Bid Security:

for an amount **Rs. 10,000.00** from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the University AHEAD/OTS Office will also be accepted.

- issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in
- Section 9, Standard Forms.
- remain valid till **120 days from the bid opening date 3/3/2020**
- **OR**
- Bid shall include a Bid-Securing Declaration using the form included in Section 9.”

31.	4.4	Performance Security	<p>Amount of Performance Security required is 5% of the Initial Contract Price.</p> <p>The form acceptable is from a bank approved by the Central Bank of Sri Lanka or by cash deposit to the University AHEAD/OTS Office will also be accepted.</p>
	6.4	Late Completion	<p>The amount to be paid is 0.05% of Initial Contract Price per Day, subjected to maximum of 5% of Initial Contract Price.</p>
	8.1	Notification of Defects	<p>The period for Defect Notification is 180 Days from Taking Over.</p>
	10.3	Retention	<p>The amount of retention is 10% of certified work done in each bill</p> <p>The maximum amount of retention is 5% of Initial Contract Price.</p>

ITB Clause	Conditions of Contract Clause	Item	Data
	10.12	Advance Payment	Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
	13.1 (c)	Insurance, third party	Minimum amount for third party insurance is Rupees
	13.1	Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is Rupees.....
33.	1.1.11	Adjudicator	Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case to case basis and shall be shared by the Contractor and the Employer.
	14.0	Resolution of Disputes	

Providing CCTV Systems for Laboratories & Smart Class Rooms

BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QTY.	RATE (RS.)	AMOUNT(RS.)
	Preamble to BOQ				
1	General Conditions: Bidders shall quote separately for each & every blocks & the client has the authority to award all/ selected blocks as per budget allocation, hence the bidder shall consider to accommodate transport, logistics, labor & other factors when pricing individual blocks				
2	Providing CCTV Services to Self-Access Centre, Biology, Chemistry, Physics, Mechatronics Advance biology and Material Laboratories as per given specifications and instructions. Site Locations 1-14	Item	1.00	Lump Sum	
	Total				
	VAT 8%				
	Total with VAT 8%				

Supplier's time schedule for services : (please indicate services schedule after installation)

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SUMMARY SHEET

PROVIDING CCTV SYSTEMS FOR LABORATORIES & SMART CLASS ROOMS

TOTAL SUMMARY	Rs.
TOTAL CONSTRUCTION COST	
DISCOUNT	
TOTAL WITH DISCOUNT	
GRAND TOTAL	

Total amount in words

.....
.....
.....

.....

Authorized signature of bidder
(Official Seal)

CCTV System for Laboratories and Smart Classrooms

The Scope

The scope of this Request for Proposal (RFP) is to call for quotations for supply delivery and installation of CCTV cameras from a reputed supplier.

The Objectives

- To improve CCTV coverage of the selected areas in the University, ensure 24/7 remote monitoring service.
- To develop a safe and secure facility for all staff and students

The selected site locations are to be covered – Solution summery

Site Location	The Site Location Name	Camera Type Indoor/	Coverage
01	Block D Self access center entrance and exit	Indoor dome	full coverage
02	Biology lab entrance and classroom Microbiology classroom Biotechnology classroom	Indoor dome	full coverage
03	Chemistry lab entrance and classroom	Indoor dome	full coverage
04	Physics lab entrance and classroom	Indoor dome	full coverage
05	Mechatronics lab entrance and classroom	Indoor dome	full coverage
06	Advanced biology lab entrance and classroom, biosafety room and freeze drier room	Indoor dome	full coverage
07	Materials lab entrance and classroom, instrument room 1, instrument room 2 ,	Indoor dome	full coverage

	instrument room 3		
08	Water lab entrance and classroom	Indoor dome	full coverage
09	Mineral labs entrance and classroom	Indoor dome	full coverage
10	XRD lab entrance and class room	Indoor dome	full coverage
11	small mineral lab entrance and class room	Indoor dome	full coverage
12	Workshop entrance and Workshop area	Indoor dome	full coverage
13	Block D smart classrooms (D1,D2,D3) common entrance, separate entrances and classrooms	Indoor dome	full coverage
14	A1 entrance and classroom	Indoor dome	full coverage

The Product Specifications – CCTV Cameras

The suppliers are required to submit specification for below option

- Analog Camera with WDR lenses
 - 2.8 mm - 12 mm very focal lens or above
 - All cameras should comply with night vision with 0 lux, high quality image resolution is required
 - Capturing rate of more than 30 frames per second or above
 - Separate digital video recorder's should use (for every building)
 - The DVR should connect with university data network and real time remote monitoring capability and remote playback capability.
 - At least three month data storage facility is required
- Selected bidders should demonstrate their product upon request for evaluation
 - Selected bidders are required to provide details about implementation of previous industrial level CCTV installation projects to prove having more than three years' experience in the industry.

Work Site Requirements and Conditions

1. Installation & Configuration

- a. The supplier must visit the site and do the required feasibility to identify above listed selected locations before submit the bids.
- b. Supplier must undertake to supply all other equipment's (DVRs, hard disk, suitable display equipment's, power supply for cameras and wires, wall mounts, UPS, lockable rack)
- c. The supplier shall be responsible for all configuration of the system.
- d. Installation shall be co-ordinate with university technical staff.
- e. Suppliers will be required to complete all electrical and data wiring.
- f. Vender certified products should be used for the solution and it is necessary to submit vender authenticating letter with the bid.
- g. The recorders must be setup according to the place proposed by the University

2. Service and Support

- a. The supplier shall provide a time schedule or response time for service calls to the system.
- b. The supplier submission shall include costs of service and support
- c. The supplier shall provide the costs of any maintenance agreements.
- d. The supplier should be able to rectify or replace the items as and when required within the agreed time.

3. Guarantee/Warranty Period

- a. All CCTV cameras and other equipment's are to be guaranteed for a period of three (03) years or more.
- b. Maintenance agreement plan required after warranty period.
- c. The suppliers should be able to rectify or replace the item as and when required within the agreed time.