***Peer Observation of Teaching- Form of reporting***

To:

Head

The Department of …………………………………………………

Dear Sir/Madam

**Reporting of Peer Observation of Teaching**

Herewith we inform you that the peer observation of teaching of Rev./Prof./Dr./Mr./Ms...................

.................................................................................was completed successfully on............................

(M/D/Y). The outcome of this process has been communicated to the Observee. We the undersigned express our satisfaction with the Peer Observation process.

Thanking you

Yours Faithfully

|  |  |
| --- | --- |
| Observee  Name :  Signature: | Observer  Name :  Signature: |
| Date : | Date : |