**Pre Bid Meeting Minutes**

**Design & Build of Control and Automation Laboratory of Uva Wellassa University**

**Date:** 23/10/2018

**Time:** 10.30 a.m.

**Venue:** Mini Boardroom- Senate Building

**Main Observation Made:**

* TEC welcomed all the participants to the pre bid meeting.
* Only one bidder participated to the pre bid meeting.
1. Leema Creation (Pvt)Ltd
* Works Engineer has explained the bidding document with members of the TEC and after having discussion with the bidder, following observations were made.
1. Chemicals will not be used within in the main laboratory.
2. Gypsum partition cannot be provided.
3. 110 Nos of sockets outlets (13 Amp + 15 Amp) with 04 Nos. of industrial sockets (3 phase).
4. Bidder has been authority to decide the floor finish in accordance with the usage of the area. (vinyl, parquet, epoxy flooring)
5. Waste water and Soil water to be connected to the existing system.
* All the participants visited the location identified for the construction of Control and Automation Laboratory.

Signature of the TEC Members

1. Chairman ………………………
2. Member
	1. …………………………
	2. …………………………
	3. …………………………
3. Observer……………………….