

Tender Form of Photography of Convocation – Uva Wellassa University
UWU/B/R/17/01

- 1 Name of the Institute -
- 2 Address -
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- 3 Telephone No/s -
- 4 Fax No/s-
- 5 E-mail Address-

6 Details of previous experiences in Photography of Convocations in National universities

University	Year & Date	Remarks

7 The Bidder should be handed over a Photograph Album and Service Certificate from the relevant University on satisfactory service provided which were previously covered convocations to the Senior Assistant Bursar / Supplies. Yes / No

8 Please provide Prices for the following photographs and DVD etc.

No	Size of Photograph	Rates (Rs.)	
		Black & White	Colour
1	4" x 6"		
2	6" x 8"		
3	8" x 10"		
4	8" x 12"		
5	10" x 12"		
6	10" x 15"		
7	DVD		

- The selected supplier should provide Convocation Album with 20 pages (10" x 12") to University free of charge.
- The selected supplier should provide at least 50 (softcopies, High Quality) event photographs to university free of charge.
- The selected supplier should pay BMICH Location Charges of LKR 15,000.00
- The selected supplier should provide an enlarged group photo of the Vice chancellor, Senate & Academic staff to the university free of charge.

Notes

- Venue - BMICH Conference Hall
- Date - August 06, 2017
- Time - Convocation will be held as one session 1.30pm – 5.00pm
- Number of Grandaunts - 440
- Successful bidder should be coordinated with graduands and arrange photographs at the date of convocation on August 06, 2017
- Prices of the successful bidder will be notified for graduands and they will make the reservation.