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| **Application for Research Allowance**  **Staff Members on Approved Study Leave for Postgraduate Studies (PhD/MPhil/MSc\*/MBA\*/MA\*\*)**  Date: | |  |
| **BI-ANNUAL PROGRESS REPORT** | |
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| Name of the staff member: |  | |
| Institute/s where studies  are being carried out: |  | |
| Degree for which studies are aimed at : |  | |
| Title of the Study: |  | |
| Date of commencement of  the study and Expected date  of completion: |  | |
| Period of Progress: |  | |
| Present Progress: | (250 words) A separate sheet must be submitted | |
| Summary of work to be done: | (250 words) A separate sheet must be submitted | |
| Publication if any during the  Period (attach copies) |  | |
| Signature of the staff member: |  | |
| Name and Address of the  Supervisor/s: |  | |
| Supervisor’s Comments  on the progress: |  | |
| Signature of the Supervisor: |  | |
| **\* To be considered, the MSc and MBA should have a significant component of research.**  **\*\* To be considered, the MA should have either a creative work or a significant component of research.** | | |
| **Note**: Completed form should be sent to the Director/Research Committee, Uva Wellassa University, Passara Road, Badulla, Sri Lanka through Head of the Department and the Dean of the Faculty. | | |