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|  **Application for Research Allowance****Staff Members on Approved Study Leave for Postgraduate Studies (PhD/MPhil/MSc\*/MBA\*/MA\*\*)** Date: |  |
| **BI-ANNUAL PROGRESS REPORT** |
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| Name of the staff member: |  |
| Institute/s where studies are being carried out: |  |
| Degree for which studies are aimed at : |  |
| Title of the Study: |  |
| Date of commencement of the study and Expected date of completion: |  |
| Period of Progress: |  |
| Present Progress: | (250 words) A separate sheet must be submitted  |
| Summary of work to be done: | (250 words) A separate sheet must be submitted |
| Publication if any during the Period (attach copies)  |  |
| Signature of the staff member: |  |
| Name and Address of the Supervisor/s: |  |
| Supervisor’s Comments on the progress: |  |
| Signature of the Supervisor: |  |
| **\* To be considered, the MSc and MBA should have a significant component of research.****\*\* To be considered, the MA should have either a creative work or a significant component of research.** |
| **Note**: Completed form should be sent to the Director/Research Committee, Uva Wellassa University, Passara Road, Badulla, Sri Lanka through Head of the Department and the Dean of the Faculty.  |