

5th International Research Conference of Uva Wellassa University IRCUWU-2021

“Exploring Potentials in challenging Periods”

Abstract Submission Guide

The Abstract should be prepared following the guidelines mentioned below and uploaded to the abstract submission web system (Conference Management Tool Web - International Research Conference Uva Wellassa University 2021) along with author declaration form. <https://cmt3.research.microsoft.com/User/Login?ReturnUrl=%2FIRCUWU2021>

1. Abstract

The abstract must not exceed 350 words prepared in a single B5 page using **MS Word**, **.docx** or **.doc** format **without author names and affiliations**.

2. Author Declaration Form

It can be downloaded at;

[http://www.uwu.ac.lk/ircuwu2021/docs/Author declaration form IRCUWU 2021.pdf](http://www.uwu.ac.lk/ircuwu2021/docs/Author%20declaration%20form%20IRCUWU%202021.pdf)

3. Extended Abstract (Required)

An Extended Abstract prepared according to the given format/ guidelines is required to be uploaded in PDF for review purpose. However, as recommended by the reviewers, the authors will get an opportunity to publish their extended abstracts in upcoming UWU research Journals. (i.e., *Journal of Management and Tourism Research* or *Journal of Technology and Value Addition* or *Journal of Agriculture and Value Addition*, or *Journal of Science and Technology*, etc.). The organizing committee will contact the corresponding authors separately about publishing extended abstracts in UWU journals.

After Accepting your Abstract

Once the abstract is accepted, please use the **Abstract Template_IRCUWU2021_Camera Ready** for final submission of the abstract (not the extended abstract).

[http://www.uwu.ac.lk/ircuwu2020/docs/Camera Ready Template_IRCUWU2020.pdf](http://www.uwu.ac.lk/ircuwu2020/docs/Camera%20Ready%20Template%20IRCUWU2020.pdf)

It should be in both **MS Word .docx* or .doc*** and **PDF** format along with the **Registration Form** and registration fee **Payment Slip (a copy of online payment slip)**.

[http://www.uwu.ac.lk/ircuwu2020/docs/Registration Form_IRCUWU2020.pdf](http://www.uwu.ac.lk/ircuwu2020/docs/Registration%20Form%20IRCUWU2020.pdf)

* The Proceedings compilation team requires the **MS Word** documents to make corrections if necessary. The necessary guidelines are given below.

IRCUWU2021

“Exploring Potential in Challenging Periods”

GENERAL GUIDELINES

- Authors are allowed to submit their work for either Oral Presentation or Poster Presentation. Oral presentations will be held in parallel sessions categorized under 10 thematic areas. Poster presentations will be held at a common venue.
- Authors should upload abstracts to the [CMT system](#) **leaving out** the names of authors and their affiliations for the purpose of reviewing. However, author details must separately be added to the appropriate section of the [CMT submission page](#).
- Abstracts **bearing author details** will be **rejected**.
- Authors should ensure to leave sufficient space in the Abstract to add author details (names and affiliations) after reviewing for final submission.
- Authors should add author details after the abstract is accepted for publication (**Camera Ready Copy**).
- Research work presented or published elsewhere will not be considered.
- Abstracts will be rejected without further consideration if plagiarism is detected.
- The Editorial Committee recommends all authors to verify their abstracts against plagiarism using a free online plagiarism checker before submission (e.g. <http://www.plagscan.com/seesources/analyse.php>).
- Authors should submit abstracts under one of the 10 thematic areas. However, the Editorial Committee reserves the right to assign the abstract to the most relevant thematic area if necessary.
- Authors should upload the scanned copy of Author Declaration Form signed by all authors, to the [CMT system](#) along with the abstract. Reviewing process will not commence until all the relevant documents and information are complete.
- Authors should submit the extended abstract to the CMT system separately. In addition to using extended abstracts in the reviewing process, the selected ones will be considered for publishing in either Journal of Management and Tourism Research or Journal of Agriculture and Value Addition, or Journal of Science and Technology. The extended abstract template and preparation guidelines can be downloaded as a separate file. It should not exceed five pages, including references.

Please use formatting as mentioned in “**Abstract Template_IRCUWU2021_Initial submission**” or follow the specific guidelines given below for Abstract preparation.

GUIDELINES FOR THE ABSTRACT

All abstracts should be written in English language using [MS Word \(.docx/.doc format\)](#).

Limit of the Abstract

Abstract must not exceed one B5 sheet (350 words) within the given format. Please do not change your page layout. Directly copy into the **Camera Ready** Format for final submission.

The abstract should contain the following.

Paper size

Single B5 page

Title of the Abstract

Font : Times New Roman

Font Size : 12 pt

Style : **Bold**

Concise, specific and reflective of the study carried out Center-aligned with the first letter of each word, other than the prepositions, capitalized scientific names of organisms should be written in italics. If common or vernacular names follow the scientific name, they should be included in parentheses.

Body of the Abstract

Font : Times New Roman

Font Size : 10 pt

Margins : 1 inch for left, right, top and bottom

Line Spacing : Single

Spacing before and after : 0

Spellings : British type

Non-English and Technical Terms : In *italics*

Abbreviations : Not allowed

Figures, Tables, Plates : Not allowed

Text : Justified

Page numbering : Not allowed

The abstract should state the problem, explain the approach to obtaining the solution, and describe the solution itself. It should also summarize key facts relating to the work done, the principal conclusions, and it should convey the overall impact of the work presented

Key words

4-6 keywords separated by a semicolon (;)

Font : Times New Roman

Font Size : 10 pt